



FLIN FLON
PUBLIC LIBRARY

**ANNUAL
REPORT**

2020

Flin Flon Public Library
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For the purpose of the double-sided printing of the Annual Report.

LEADERSHIP

MESSAGE FROM LIBRARY BOARD CHAIRPERSON, BILL HANSON

When it comes to writing the Chairman's report, I generally address circulation statistics, fiscal responsibility, and how the library is doing. For 2020's message I could easily share the incredible job the library workers have done, all the changes the library has undergone (physically and technologically), and the amount of time it has taken to weed thousands of books, many that hadn't been borrowed for over 20 years. I could explain how this work could not have taken place without the Pandemic and the Health Orders that closed us (both a blessing and an unseen benefit) but instead, this year I want to share with you my experience of the pure joy and exhilaration that comes from reading.

I feel sorry for people who have never had the pleasure of getting lost in a book and learning all kinds of incredible information hidden inside. When I was growing up, at any given time you would find everyone in my family lost in reading, completely oblivious to what was going on around them. I have always believed getting lost in books is exactly what reading books is supposed to be about. As a young boy, by reading, I discovered animals of Africa with the Man with the Yellow Hat and Curious George. I solved mysteries with Trixie Belden and I investigated cases alongside the Hardy Boys.

When I was around 14 my sister gave me the book, *The Drifters* by Pulitzer Prize-winning author James A. Michener (1907-1997). While reading this book I ran with the bulls in Spain, climbed mountains, and toured Europe. At 14 it was the most incredible book I had ever read and it made me a life-long fan of Michener. I have read everything he ever wrote and am still patiently waiting for his last and greatest opus, Heaven.

Don't put off what you can do today because if you enjoy it today you can do it again tomorrow. ~ James A. Michener, *The Drifters*

I'm very proud of our library administrator and the library workers for the incredible amount of work they have done during the Pandemic to keep reading material in the hands of readers and to modernize many of the library's systems. I hope we will soon be back to regular hours and services so that the many patrons who support our library are able to join us again.

Sincerely,
Bill Hanson
Chairperson
Flin Flon Library Board

LEADERSHIP

MESSAGE FROM LIBRARY ADMINISTRATOR, ELIZABETH ANDRES

Dear Reader:

Looking back at 2020, for our Library, the Pandemic was both a curse and a blessing. Throughout 2020 we completely closed for 35 days, community members were allowed inside the building for 103 days and, for 117 days, front door pick-ups and deliveries were the only option. During these trying times, Library workers continually worked to ensure patrons had access to library material. We repeatedly heard that opening the Library and providing services in new and innovative ways was the only thing that got many patrons through the year.

Being mandated to close our doors also meant, like many other Manitoba Libraries, that we could offer little to no programming and so, to counter this, we increased our social media presence. Again, we received feedback from community members that they enjoy being part of our online community as it makes them feel engaged during these difficult times.

With the building closed to the public, Library workers and volunteers worked to clean and organize every room in the building. In the end, over 14 half-ton truckloads of recycling, garbage, and donated arts & craft supplies were taken out of the building. In hindsight it was a huge undertaking.

Financially, the Library received additional funding that allowed us to complete long-overdue renovations and take on new projects. Without the financial support of the Northern Neighbours Community Foundation, the Kimberley Foundation, and the Governments of Canada and Manitoba we couldn't have accomplished what we did. Thank you!

And while the Library workers and funders deserve a lot of credit, our Library could not have accomplished everything without the help of one volunteer who logged dozens and dozens of hours on weekends and evenings. To that volunteer (and you know who you are), we give you the biggest thank you of all.

Elizabeth Andres
Library Administrator

2019 BOARD MEMBERS & STAFF

CURRENT BOARD MEMBERS

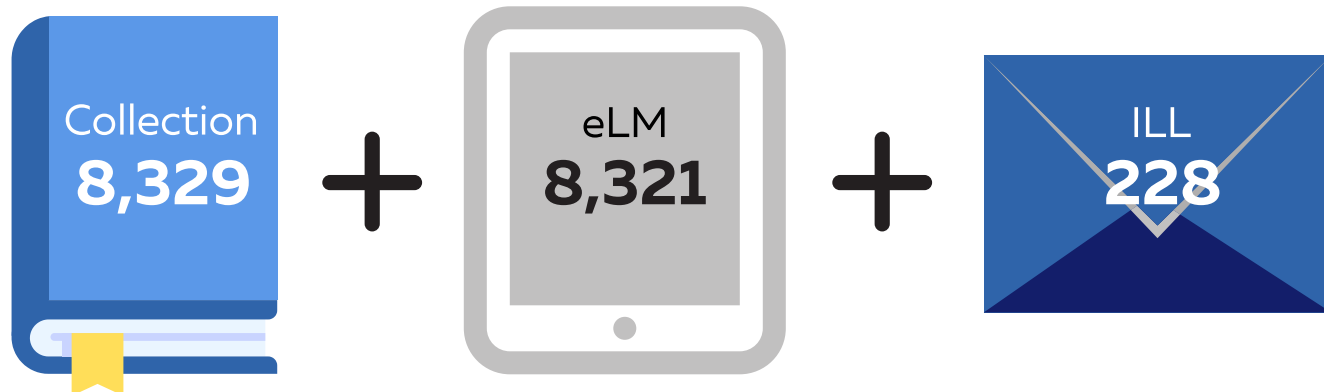
Chairperson	Bill Hanson
Vice-Chairperson	Becky Hyska
Secretary/Treasurer	Tim Spencer
City of Flin Flon Representative	Tim Babcock
Town of Creighton Representative	Val Dixon
Denare Beach Representative	Kathryn Drapak
Board Member	Judy Pettersen
Board Member (Alternate)	Tammy Ballantyne

CURRENT STAFF MEMBERS

Library Administrator	Elizabeth Andres
Assistant Administrator	Lisa Goodfellow
Interlibrary Loans Clerk	Rachel Hyska
Library Clerk/Website & Social Media Administrator	Lisa Slugoski
Student Page	Abbey Cowper
Student Page	Eden Morris

2020 STATISTICS

CIRCULATION



TOTAL CIRCULATION = **16,878**

TECHNOLOGY & SOCIAL MEDIA

 **914**
followers

 **647**
followers



2020 STATISTICS

MEMBERSHIPS

New Memberships

120

Total Memberships

1,661



COLLECTION



PROGRAMMING

2

Events

84

Program Attendance



9,978

Visitors

GRANTS RECEIVED

THE KIMBERLEY FOUNDATION

The Kimberley Foundation actively works to stimulate self-directed learning and curiosity, to support initiatives to strengthen local communities, and to support activities and pursuits that inspire, impact, and facilitate positive, environmentally responsible change in the world.

Pat Morris Communities Matter - Caring for Communities, Pandemic Flash Fund for Small Libraries

Our Library was honoured to be 1 of 22 Canadian Libraries to receive funding to start a delivery service. This pilot-project ensured vulnerable community members, unable to visit the library during the pandemic, were able to borrow library material.

Deliveries started in November 2020 and, with the service being so popular and cost efficient, once the \$1,000 Pandemic Flash Funding is depleted, permanent funding will be put in place for the service to continue on an ongoing basis.

Pat Morris Communities Matter - Library Support Grants for Small Communities

The Kimberley Foundation honoured us again when we were 1 of 8 Canadian libraries chosen to receive funding to purchase Indigenous books - including leveled readers - written by Indigenous authors and published by Indigenous companies. The \$5,000 in funding was used to purchase a total of 157 books including levelled readers, children's books, graphic novels, adult and young-adult fiction and nonfiction.

NORTHERN NEIGHBOURS FOUNDATION INC.

The Northern Neighbours Foundation provides the citizens of Cranberry Portage, Creighton, Denare Beach, Flin Flon, Sherridon and Snow Lake with the opportunity to invest in the future of their community and region forever.

The Flin Flon Public Library was honoured to be the recipient of \$7,402 in funding from Northern Neighbours to purchase much needed staff and patron computers and peripherals, software and chairs for patrons and staff. Without the financial support of this grant, the Library would not have been able to proceed with migrating to the new Library Catalogue System, Insignia.

We would like to thank the Kimberley Foundation and Northern Neighbours Community Foundation Inc. for their support to our Library and community.

OUR DONORS

The happiest people in the world are givers not getters and the Flin Flon Public Library is lucky to have so many generous givers who support us. With every donation – be it books, time, money, DVDs, warm clothing, book bags, toys, or craft supplies – our givers assist the library to build community relations, foster literacy, and help members of our community discover the joy of reading. Without our givers, the library wouldn't be what it is today. For this we thank each and every one of you.

Linda Allen

Breannan Ballard

Peggy Barnes

Mike Blok

Richard Blok

Baillie & Brennan Borschewski

In Memory of Bunny Burke

Dillon Campbell

Terri Chisholm

Evelyn Collins

Kayle Cooney

Justin DrummelSmith

Greg East

Dave & Clare Edwards

James Fiddler

Carolyn Gibbons

Joan Gohl

Donna Goodfellow

Debbie Gourlay

Rena Gummerson

Roy Henry

Brian Hiebert

Glenda Hobbs

Harry Hobbs

Lynne Hodgson

Connie Baird-Holubec

Becky Hyska

In Memory of Carol Meyer

Jennifer Joa

Janice Kajner

Frank Kyliuk

Adolf Lennick

Lisa Linnick

Dawn McIntyre

Maureen McBratney

Dot Nash

Dona O'Brien

Don Peake

Heather Powell

Natasha Ramos

Shaun Ranks

Sharon Robert

Jane Robillard

Bonnie Schiltroth

Valdine Sealey

Channa Senyk

Tiffany Sharko

Ramona Simms

Linda Skipper

Tim Spencer

Layne Tennant

Dennis Tetlock

Diane Therien

Susan Thompson

Judy Zimmer

APPENDIX A

**FLIN FLON PUBLIC LIBRARY
STATEMENT OF REVENUE/EXPENDITURE
YEAR ENDED DECEMBER 31, 2020**

	<u>2020</u>	<u>2019</u>
REVENUE		
OPERATING GRANTS		
City of Flin Flon - Grant	\$ 95,000	\$ 95,000
Town of Creighton - Library Board Levy	18,421	18,421
Province of Manitoba – Operating Grant	50,649	50,649
Province of Manitoba – Technology Grant	4,104	4,112
Province of Saskatchewan Grant	18,421	18,421
RM of Kelsey	4,862	4,862
Village of Denare Beach	5,000	5,000
	<u>196,457</u>	<u>196,465</u>
DONATIONS/FUNDRAISING	<u>11,423</u>	<u>3,103</u>
ADMINISTRATIVE		
Overdue book fines	771	1,958
Parking stall rentals	2,069	1,691
Book sales	2,891	2,571
Interest	268	398
Membership/Patron Cards	1,516	-
Sales – Product	53	-
Material replacement	93	93
Non-resident fees	270	625
Inter-Library Loan fees	180	-
Other	588	1,617
	<u>8,699</u>	<u>8,953</u>
PATRON SERVICES		
Business		
Copying charges	1,618	2,626
Fax	437	1,313
Laminating	269	541
Rental	745	3,615
	<u>3,069</u>	<u>8,095</u>
InfoPod		
E-mail	361	2,302
Printer	460	1,441
DVD Wear & Tear	936	-
	<u>1,757</u>	<u>3,743</u>
SPECIAL PROJECTS		
Talk Wordy to Me Fundraiser	-	7,322
TD Summer Reading Camp	-	1,525
Winnipeg Foundation Literacy	782	241
Northern Neighbours Foundation	5,548	-
Service Canada Summer Student	4,091	3,178
Kimberly Foundation	80	-
	<u>10,501</u>	<u>12,266</u>
REVENUE- LIBRARY OPERATIONS	<u>231,906</u>	<u>232,625</u>
TOTAL EXPENSES – EXPENDITURE STATEMENT	<u>247,181</u>	<u>237,608</u>
INCOME (LOSS) FROM OPERATIONS	<u>(15,275)</u>	<u>(4,983)</u>
OTHER INCOME - CEBA	20,000	-
- GOV'T OF MB COVID-19 RELIEF	5,000	-
OTHER EXPENSES - CEBA/GOV'T OF MB COVID-19	<u>(10,121)</u>	<u>-</u>
	14,879	-
TRANSFER TO (FROM) SPECIAL RESERVE	<u>(396)</u>	<u>(4,983)</u>
NET INCOME (LOSS) FOR THE YEAR	<u>-</u>	<u>-</u>

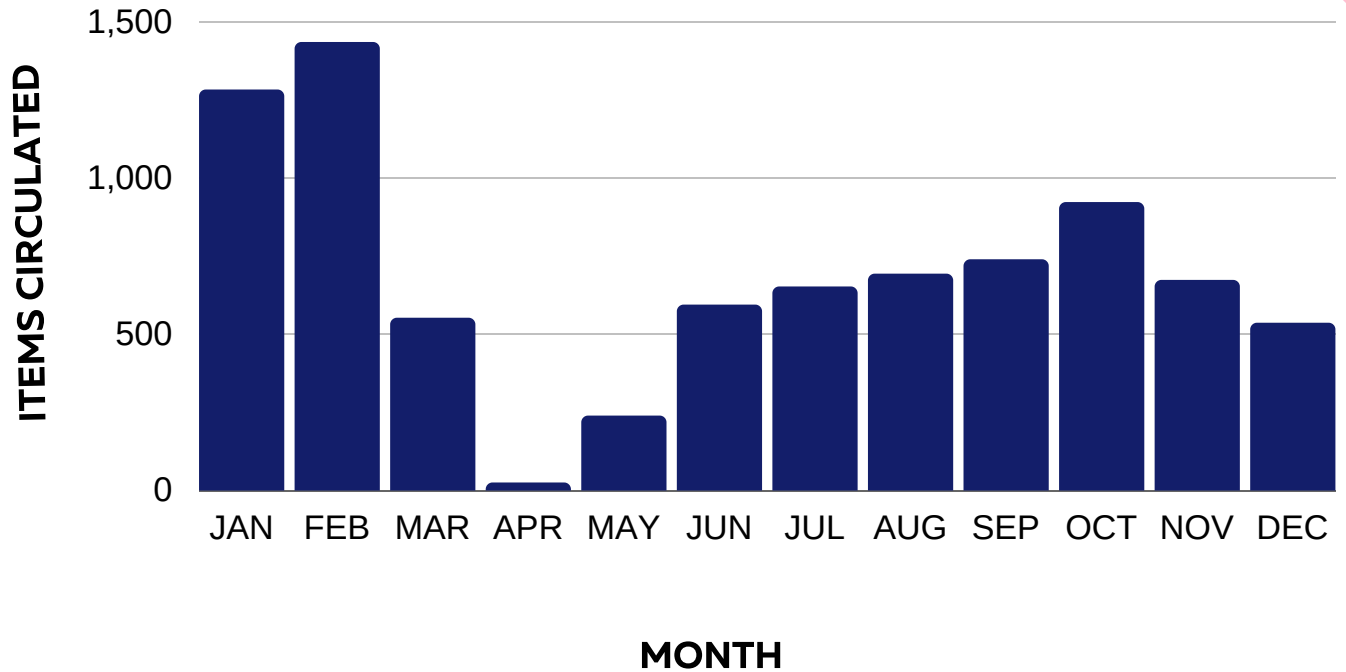
APPENDIX B

**FLIN FLON PUBLIC LIBRARY
STATEMENT OF EXPENDITURE
YEAR ENDED DECEMBER 31, 2020**

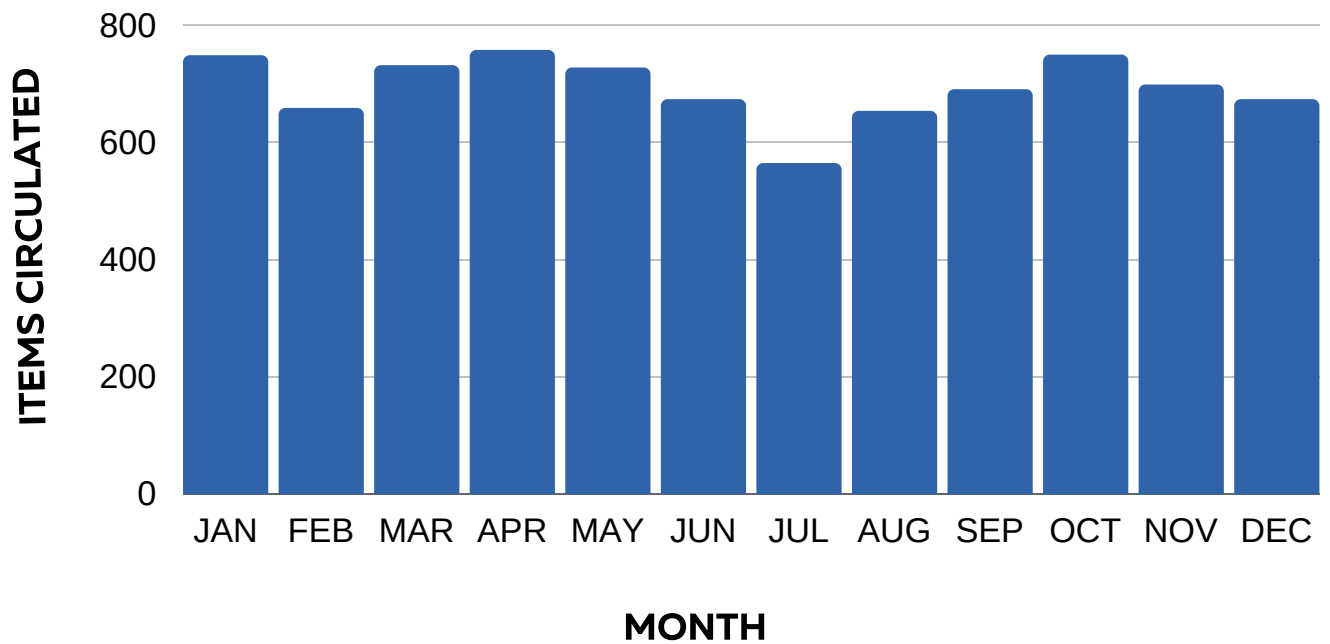
EXPENSES	<u>2020</u>	<u>2019</u>
MATERIALS		
Books	\$ 14,714	\$ 24,586
Other	34	135
Magazines	370	220
Newspaper	315	174
Videos	2,659	1,200
Toys	-	150
	<u>18,092</u>	<u>26,465</u>
FUNDRAISING EXPENSES	<u>6,555</u>	-
ADMINISTRATION		
Association Fees	470	420
Audit and Professional fees	3,391	3,297
Bank Charges	1,210	449
Copier Contract/Paper	3,517	3,762
Express/Delivery/Postage	463	378
Equipment/Furniture	181	151
Membership/Patron cards	1,236	-
Insurance	4,428	3,978
Promotion & Publicity	2,824	3,621
Laminating	90	87
Library Stationary	2,580	1,144
Maintenance	10,118	9,435
Miscellaneous	596	715
Programming	148	95
Utilities	18,620	19,814
Wages and Benefits	144,032	148,215
Travel Allowance	-	940
Travel & Conference	-	463
	<u>193,904</u>	<u>196,964</u>
TECHNOLOGY		
Service Contracts	4,030	302
Communications	3,556	4,009
Licenses	1,812	1,670
Maintenance	783	195
Supplies	12,018	1,543
	<u>22,199</u>	<u>7,719</u>
SPECIAL PROJECTS		
Northern Neighbours L4U Upgrade	5,548	-
TD Summer Reading Club	-	1,149
Friends of the Library Project	21	-
Talk Wordy to me Fundraiser	-	5,070
Kimberly Foundation	80	-
Winnipeg Foundation Family Storytime	782	241
	<u>6,431</u>	<u>6,460</u>
TOTAL EXPENSES	<u>\$ 247,181</u>	<u>\$ 237,608</u>

APPENDIX C

LIBRARY CIRCULATION : 8,329

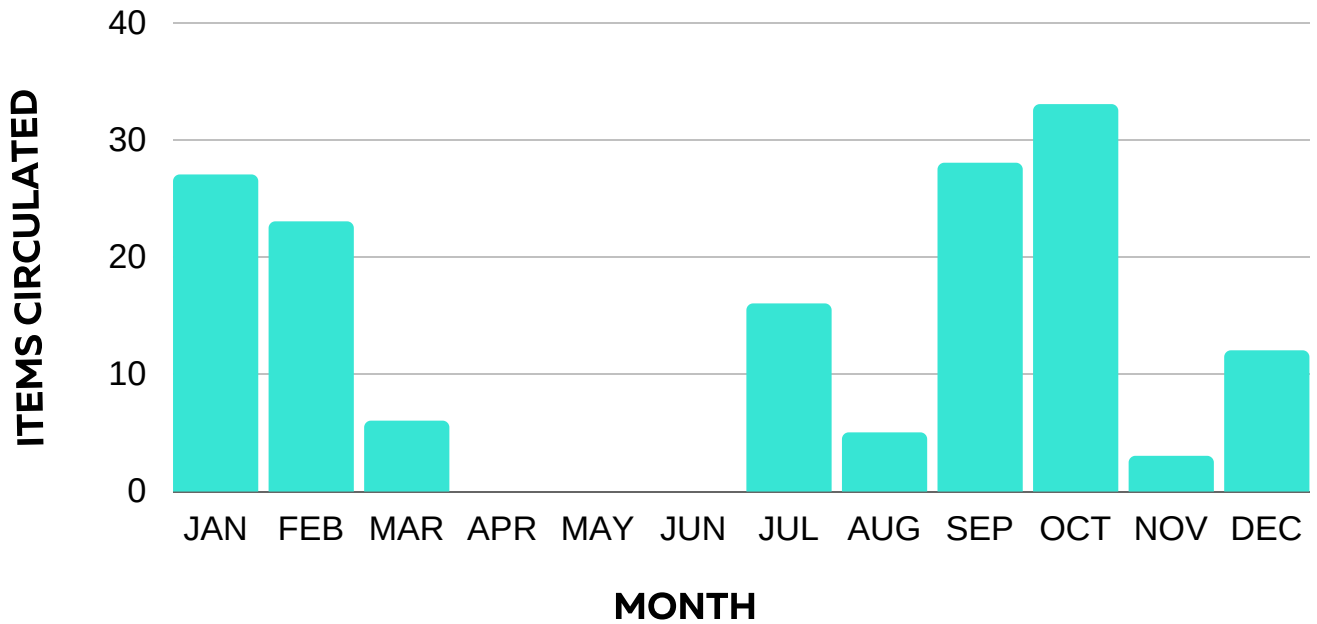


eLM CIRCULATION : 8,321

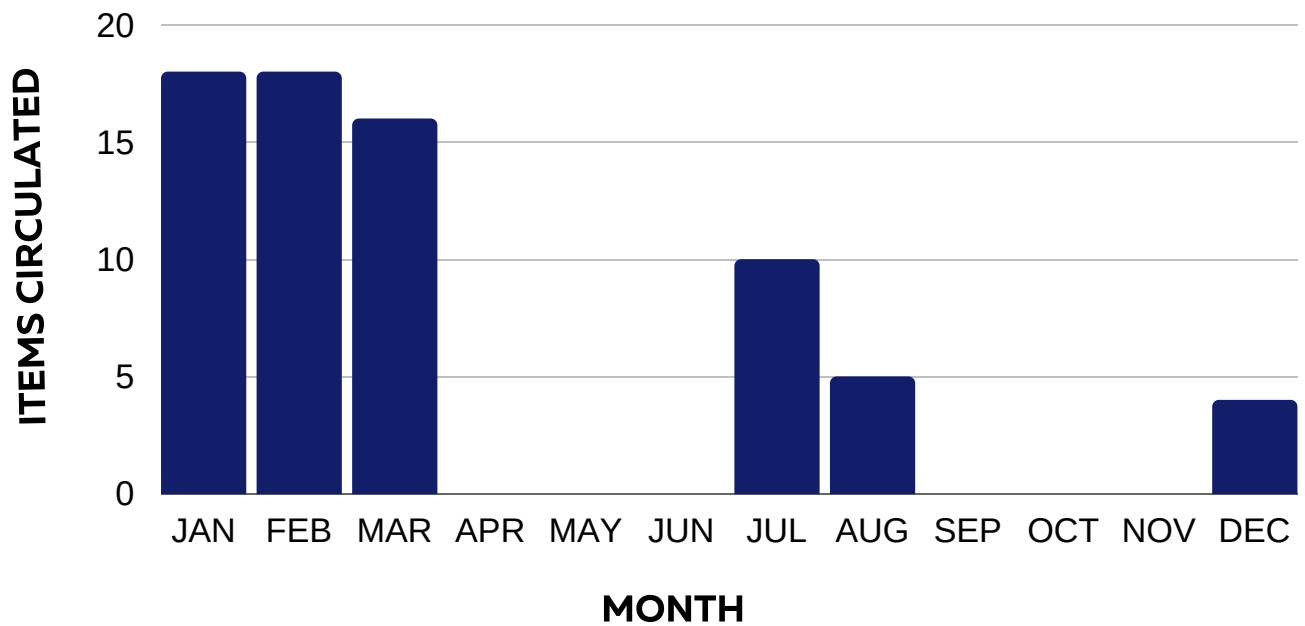


APPENDIX D

ILL BORROWED : 153



ILL LENT : 71

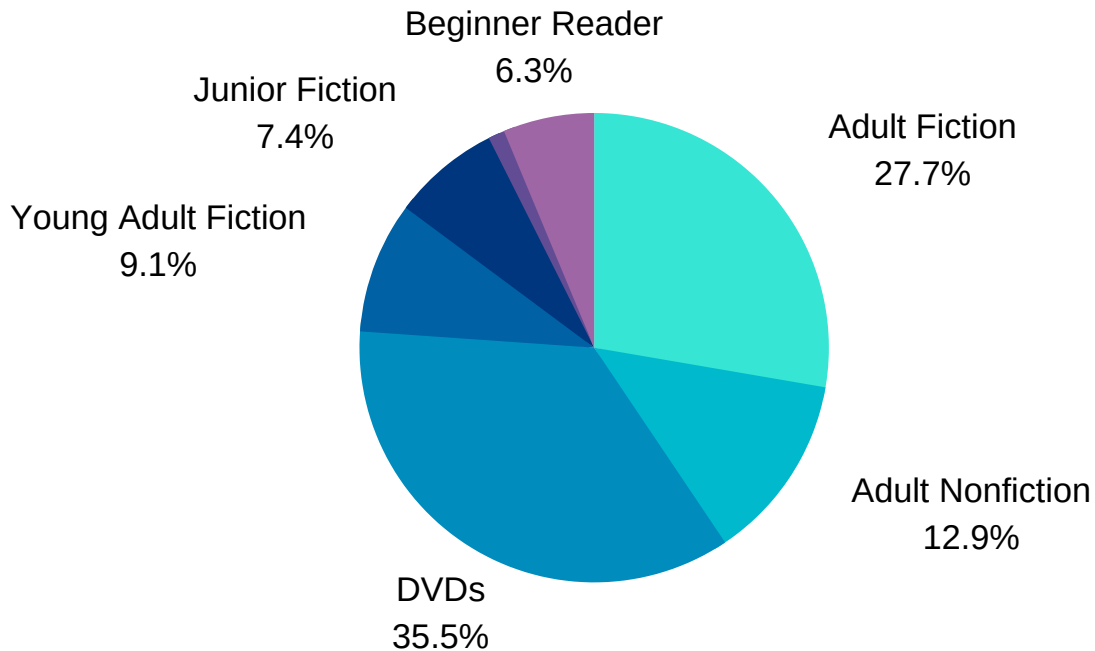


★ ILLs WERE IMPACTED BY THE PANDEMIC IN THE SPRING, AND SERVER ISSUES IN THE FALL.

APPENDIX E

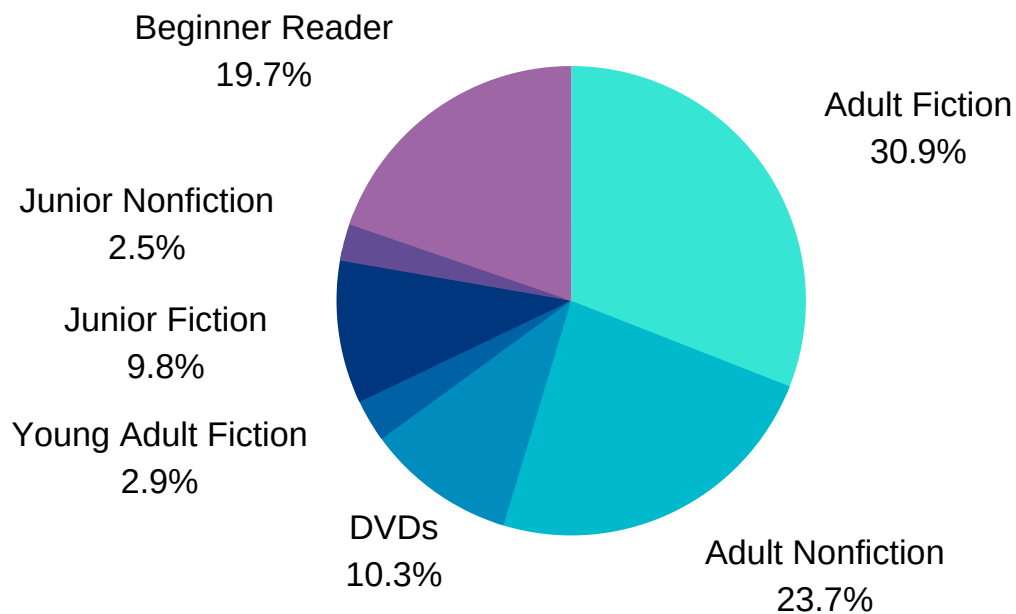
NEW ITEMS ADDED : 971

NEW ITEM BREAKDOWN BY GENRE



TOTAL COLLECTION ITEMS : 22,395

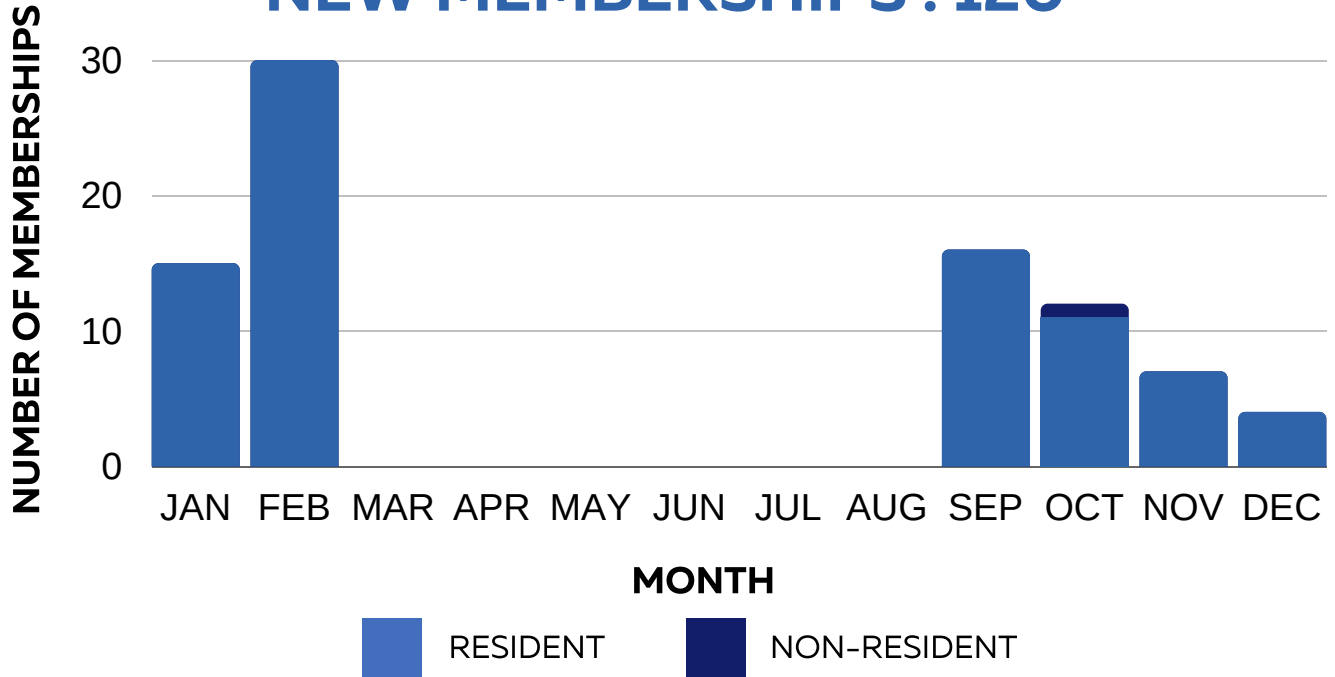
TOTAL COLLECTION BREAKDOWN BY GENRE



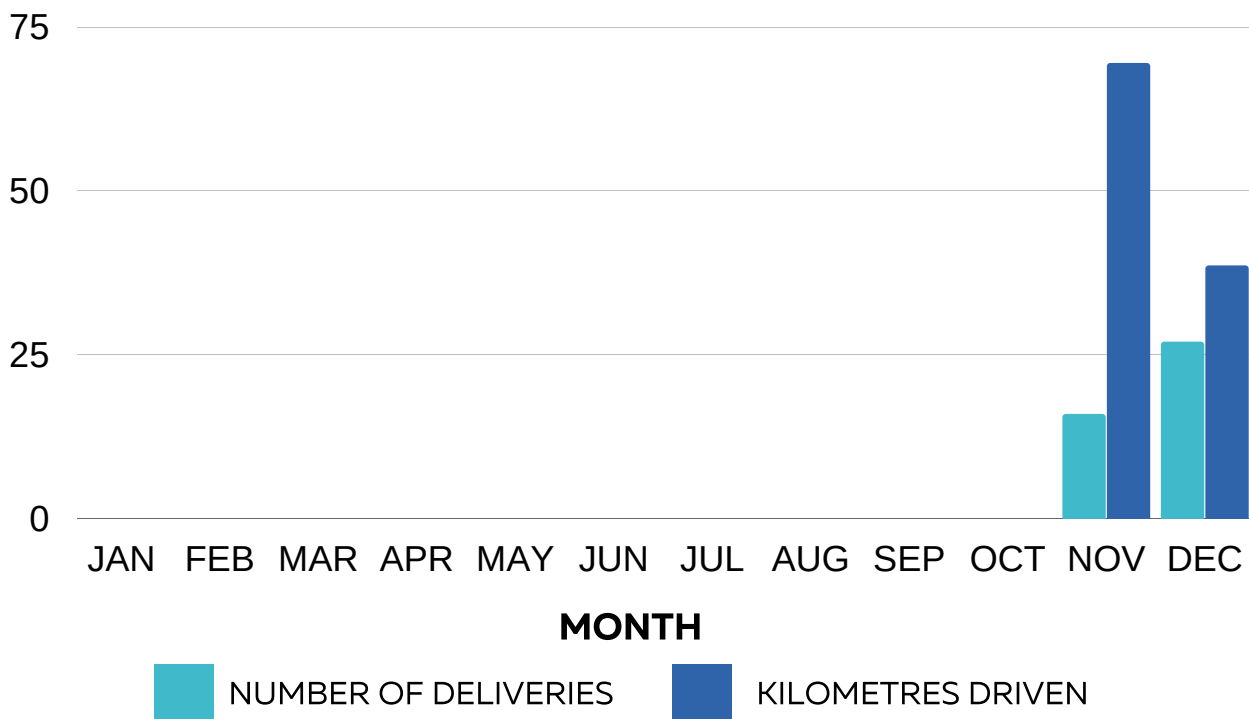
APPENDIX F

TOTAL MEMBERSHIPS : 1,661

NEW MEMBERSHIPS : 120

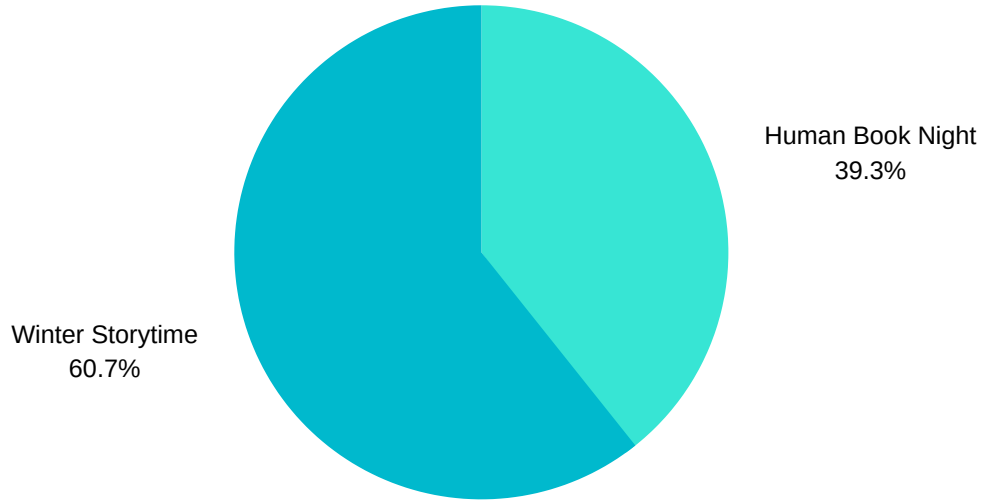


HOME DELIVERIES



APPENDIX G

PROGRAM ATTENDANCE : 84

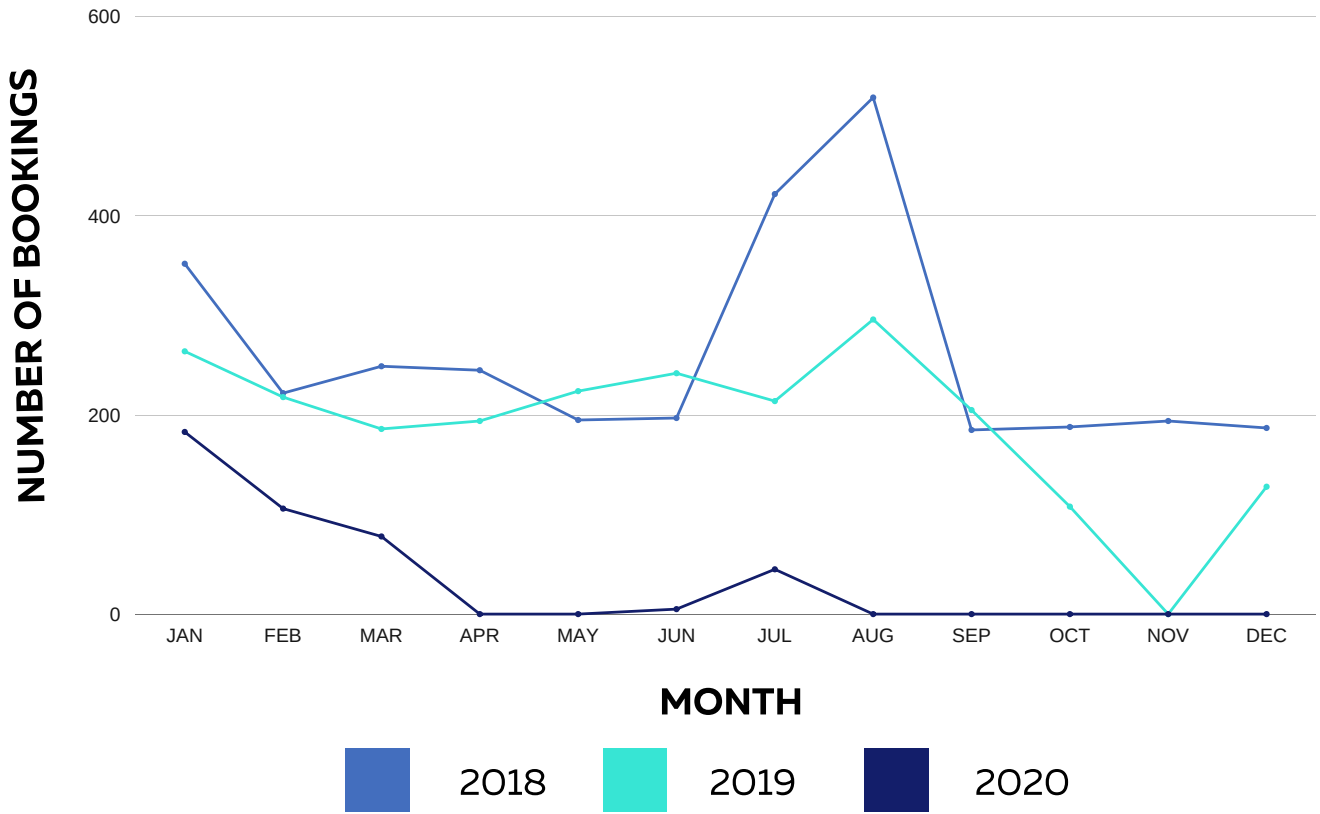


TOTAL LIBRARY VISITORS : 9,978

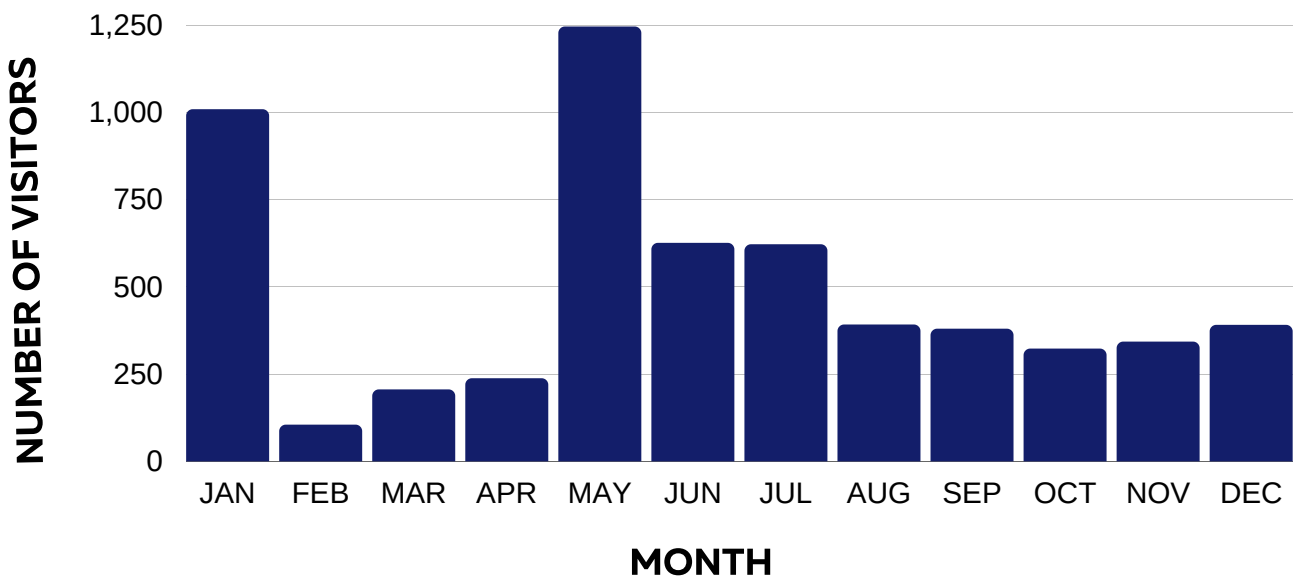


APPENDIX H

COMPUTER BOOKINGS : 422



WEBSITE VISITS : 5,869





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