



FLIN FLON
PUBLIC LIBRARY

**ANNUAL
REPORT**

2021

Flin Flon Public Library
58 Main Street
Flin Flon, Manitoba
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flinflonpubliclibrary.org

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For the purpose of the double-sided printing of the Annual Report.

LEADERSHIP

MESSAGE FROM LIBRARY BOARD CHAIRPERSON, BILL HANSON

What is a library? Well that depends on your perspective. To a 6-year-old a library is a place to go on adventures with the man in the yellow hat and his friend, Curious George. To a 10-year-old it's a whole new world with Harry Potter and friends. To my 16-year-old self, it was running with the bulls in Pamplona, as written by James Michener. Our young adult section has many more fantastic reads for ages 13 to 18.

The purpose of the library is pretty much the same today as it was when it was built in 1967, though we've had many program changes over the years. We have a very dedicated active staff who have surrendered some of the children's programs to start other children's programs, such as partnering with the school division.

This has been a very challenging year with the price of everything going up. We tried new technologies—basically our hand was forced toward new technologies—though we're finding them a little more expensive than we were led to believe. But I'm optimistic. Our staff are working hard and diligently to deliver a better service to the people of Flin Flon, Creighton, Denare Beach and Cranberry Portage.

One of my favorite programs is 1000 Books Before Kindergarten. This will create readers for generations to come. I'm hopeful and optimistic that the future of the FFPL is in good hands and well taken care of for the foreseeable future.

Sincerely,
Bill Hanson
Chairperson
Flin Flon Library Board

LEADERSHIP

MESSAGE FROM LIBRARY ADMINISTRATOR, LISA SLUGOSKI

2021 was a year of big changes at the library. We were closed for a total of 83 days in accordance with provincial COVID-19 mandates, during which time Library workers continued to check items off our to-do list.

The outgoing Library Administrator, Elizabeth Andres, oversaw two big projects at the beginning of the year. The first was moving the Library to a new integrated Library System called Insignia, which was the culmination of months of prep work getting our catalogue and patron records ready for the transition.

The second was a huge renovation to our front desk area, in which we relocated our back office space out front. The undertaking began with moving the original front counter forward approximately eight feet, and extending the counter around the side of the newly opened space. It also included the purchase and installation of two new workspaces, new counters, Plexiglas (donated by Jim's Custom Doors), and new computers for staff and patrons.

With grant money received from the Kimberley Foundation, the Library was able to purchase 266 new Indigenous books spanning fiction and nonfiction, adding both children's and adult titles. Supporting Indigenous-owned bookstores was a priority in this endeavor, and all 266 titles met the requirement.

There were also big changes to programming in 2021, with the library dropping our in-house Story Time program, and collaborating with Read-to-Me Family Literacy to offer their family reading sessions at the Library. We also introduced the 1000 Books Before Kindergarten program, and currently have 51 children signed up, and reading their way to 1000 books.

As I look forward to 2022, I am excited to guide the library back to a new normal, with a focus on increasing our efforts to promote youth and adult literacy. Reading has brought immense comfort and joy to my life since I was a child, and I couldn't ask for a better place to share my love of books and literacy with our community.

Lisa Slugoski
Library Administrator

2021 BOARD MEMBERS & STAFF

CURRENT BOARD MEMBERS

Chairperson/City of Flin Flon Representative	Bill Hanson
Vice-Chairperson	Becky Hyska
Secretary/Treasurer	Tim Spencer
Town of Creighton Representative	Val Dixon
Denare Beach Representative	Kathryn Drapak
Board Member	Judy Pettersen
Board Member	Judith MacGowan

DEPARTING BOARD MEMBERS

Tim Babcock
Tammy Ballantyne
Melody Borschewski

CURRENT STAFF MEMBERS

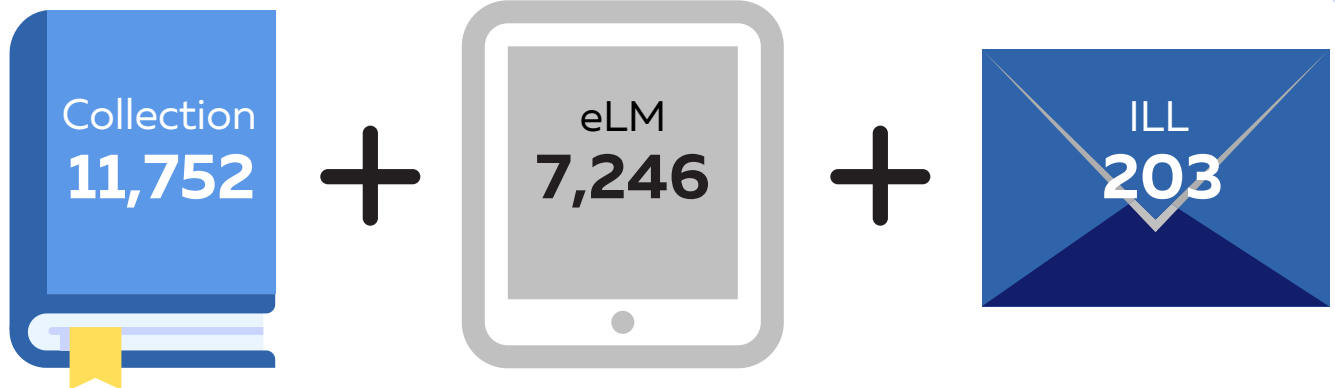
Library Administrator	Lisa Slugoski
Assistant Administrator	Lisa Goodfellow
Library Clerk/Cataloguer	Brandy Leptick
Library Clerk	Tori Simms

DEPARTING STAFF MEMBERS

Elizabeth Andres
Rachel Hyska
Abbey Cowper
Eden Morris
Gabbie Smith

2021 STATISTICS

CIRCULATION



TOTAL CIRCULATION = **19,201**

TECHNOLOGY & SOCIAL MEDIA



961
followers



692
followers



2021 STATISTICS

MEMBERSHIPS

New Memberships

174

Total Memberships

1,744



COLLECTION



PROGRAMMING

6

Events

287

Program Attendance



4,304

Visitors

NEW TO THE LIBRARY

1000 BOOKS BEFORE KINDERGARTEN

In September 2021, the Library introduced the 1000 Books Before Kindergarten program, which encourages caregivers to read 1000 Books with their children before they begin school. The children receive a small prize for every 100 book milestone they reach, as well as reading certificates, necklace tags and a journal to chart their success from 1 book through 1000.

As of April 2022, we have 54 children signed up to the program, with 19 children actively participating. Of those 19 children, we have:

- 4 children at the 100 book milestone
- 4 children at the 200 book milestone
- 2 children at the 300 book milestone
- 4 children at the 400 book milestone
- 1 child at the 500 book milestone
- 1 child at the 600 book milestone
- 2 children at the 800 book milestone
- 1 child at the 900 book milestone

The children and parents are truly enjoying the 1000 Books Before Kindergarten program, and we cannot wait to see what we achieve with it in 2022.

READ TO ME FAMILY LITERACY PROGRAM

Upon review of the provincial library guidelines, the Library dropped our in-house Story Time program, as it was identical in scope to another program already running in the community. In June 2021, our Board of Directors voted to officially drop Story Time sessions in favour of supporting the Read to Me Family Literacy program in Flin Flon.

In September 2021, Read to Me began running their sessions in the Library basement. With the help of Library funding, Read to Me was able to offer an additional session every week, bringing their total sessions per week from two to three.

OUR DONORS

The happiest people in the world are givers not getters and the Flin Flon Public Library is lucky to have so many generous givers who support us. With every donation – be it books, time, money, DVDs, warm clothing, book bags, toys, or craft supplies – our givers assist the library to build community relations, foster literacy, and help members of our community discover the joy of reading. Without our givers, the library wouldn't be what it is today. For this we thank each and every one of you.

Marie Howat
Lynn Kreller
Evelyn Collins
Jim Bryant
Kristina Lewis & Girls
Heyleigh Klassen
Sharalyn Petryk
Natalie Milligan
Kara Plamondon
Susan Thompson
Judy Pettersen
Denee Johnson
Denny Hyndman
Randy Nagy
Debbie Gourlay
Barb Peake
Melina & Tessa Lewis
Debbie Burman
Cheryl Senyk
Beatrice Makela
Sandra Hoover
William Reid
Laura Dewhirst
Ron Watt
Susan Fulford

Del Ward
Mary Lyons
Kathy Hersikorn
Marion Holmen
The Hyskas
Lorie Nelson
Laurel McIntyre
Linda Sharpka
Al-Anon
Hermien Masiowski
Bev Davis
Judy Zimmer
Joan Gohl

APPENDIX A

FLIN FLON PUBLIC LIBRARY
STATEMENT OF REVENUE/EXPENDITURE
YEAR ENDED DECEMBER 31, 2021

	<u>2021</u>	<u>2020</u>
REVENUE		
OPERATING GRANTS		
City of Flin Flon - Grant	\$ 95,000	\$ 95,000
Town of Creighton - Library Board Levy	18,421	18,421
Province of Manitoba - Operating Grant	58,076	50,649
Province of Manitoba - Technology Grant	4,609	4,104
Province of Saskatchewan Grant	18,421	18,421
RM of Kelsey	5,271	4,862
Village of Denare Beach	<u>5,000</u>	<u>5,000</u>
	<u>204,798</u>	<u>196,457</u>
DONATIONS/FUNDRAISING	<u>21,297</u>	<u>11,423</u>
ADMINISTRATIVE		
Overdue book fines	69	771
Parking stall rentals	1,953	2,069
Book sales	4,169	2,891
Interest	535	268
Membership/Patron Cards	48	1,516
Sales - Products	-	53
Material replacement	45	93
Non-resident fees	330	270
Inter-Library Loan fees	274	180
Other	<u>5,612</u>	<u>588</u>
	<u>13,035</u>	<u>8,699</u>
PATRON SERVICES		
Business		
Copying charges	2,722	1,618
Fax	231	437
Laminating	362	269
Rental	<u>775</u>	<u>745</u>
	<u>4,090</u>	<u>3,069</u>
InfoPod		
E-mail	176	361
Printer	-	460
DVD Wear & Tear	<u>451</u>	<u>936</u>
	<u>627</u>	<u>1,757</u>
SPECIAL PROJECTS		
ReUz It	1,000	-
Winnipeg Foundation Literacy	2,978	782
Northern Neighbours Foundation	1,854	5,548
Service Canada Summer Student	9,502	4,091
Kimberly Foundation	<u>5,680</u>	<u>80</u>
	<u>21,014</u>	<u>10,501</u>
REVENUE- LIBRARY OPERATIONS	<u>264,861</u>	<u>231,906</u>
TOTAL EXPENSES - EXPENDITURE STATEMENT	<u>309,664</u>	<u>247,183</u>
INCOME (LOSS) FROM OPERATIONS	<u>(44,803)</u>	<u>(15,277)</u>
OTHER INCOME - CEBA	-	20,000
- GOV'T OF MB COVID-19 RELIEF	15,000	5,000
OTHER EXPENSES - CEBA/GOV'T OF MB COVID-19	<u>(15,133)</u>	<u>(10,121)</u>
	<u>(133)</u>	<u>14,879</u>
TRANSFER TO (FROM) SPECIAL RESERVE	<u>(44,936)</u>	<u>(396)</u>
NET INCOME(LOSS) FOR THE YEAR	<u>\$ -</u>	<u>\$ -</u>

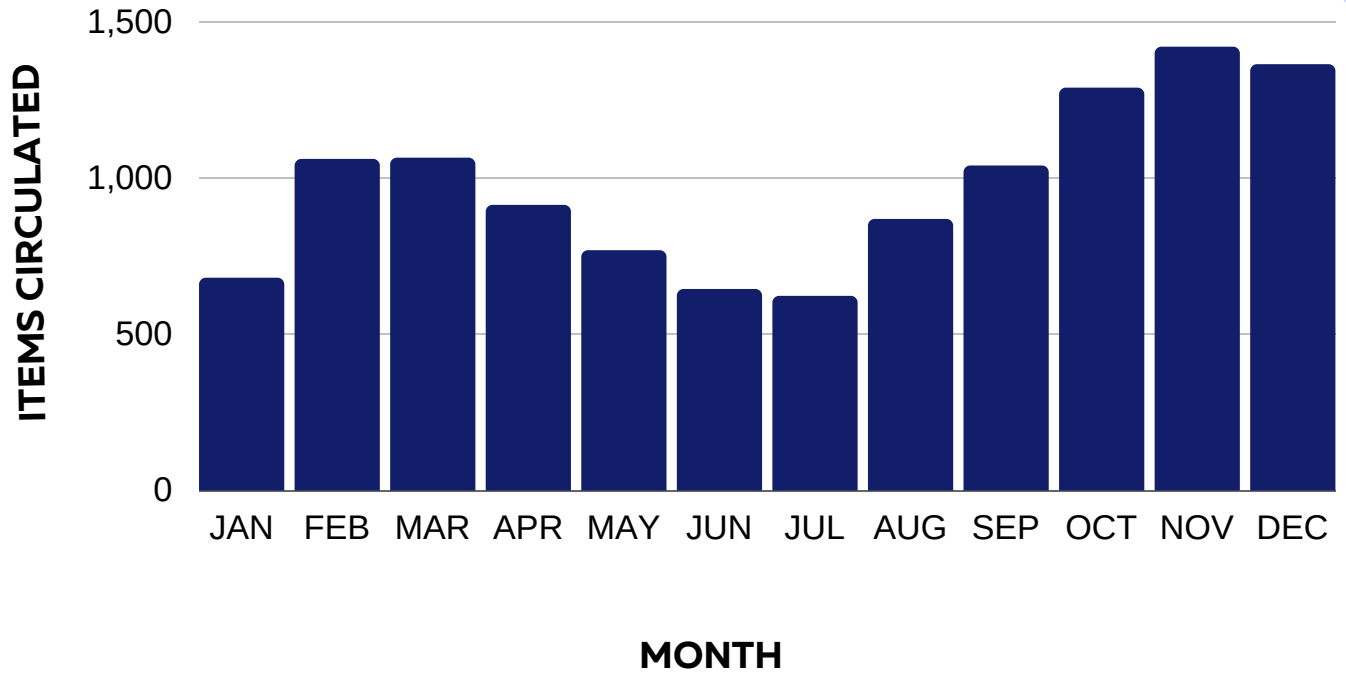
APPENDIX B

FLIN FLON PUBLIC LIBRARY
STATEMENT OF EXPENDITURE
YEAR ENDED DECEMBER 31, 2021

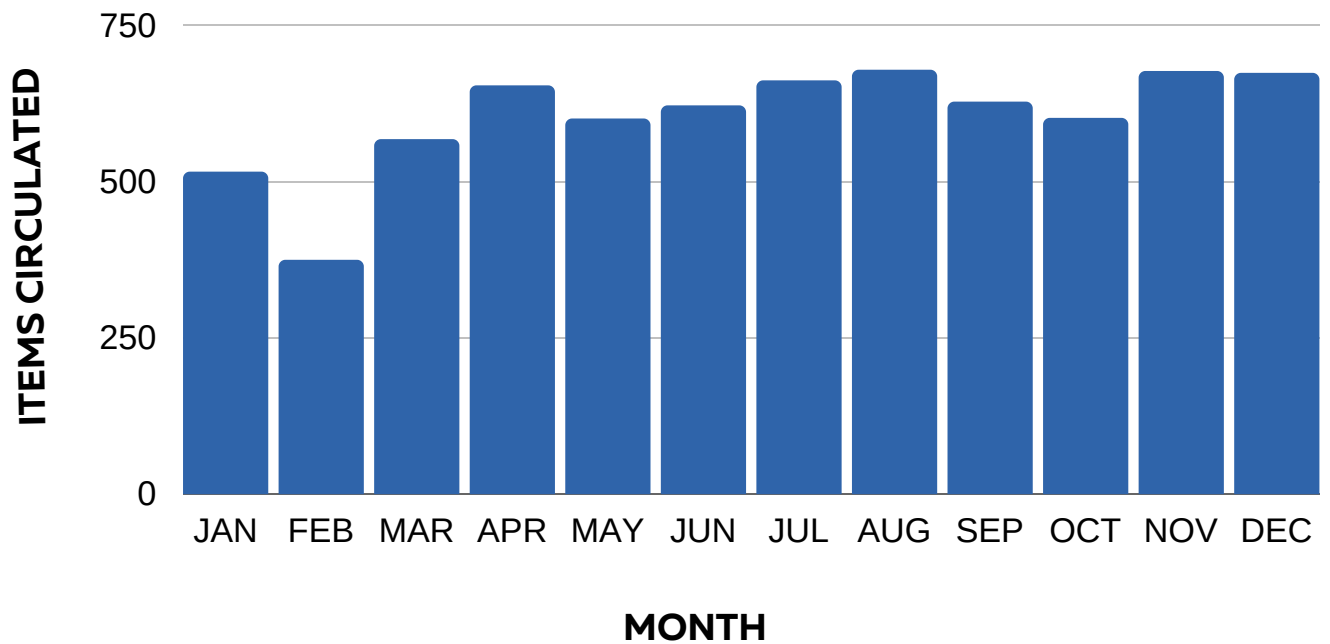
	<u>2021</u>	<u>2020</u>
EXPENSES		
MATERIALS		
Books	\$ 14,892	\$ 14,714
Other	2,500	34
Magazines	2	370
Newspaper	-	315
Videos	414	2,659
Overdrive/Libby	<u>3,439</u>	<u>-</u>
	<u>21,247</u>	<u>18,092</u>
FUNDRAISING EXPENSES		
	<u>13,805</u>	<u>6,555</u>
ADMINISTRATION		
Association Fees	380	470
Audit and professional fees	3,057	3,391
Bank Charges	569	1,211
Continuing Education	1,208	-
Copier Contract/Paper	4,375	3,517
Express/Delivery/Postage	419	463
Cataloguing Material	1,775	-
Equipment/Furniture	-	181
Membership/Patron cards	-	1,236
Insurance	4,627	4,428
Promotion & Publicity	1,496	2,824
Laminating	88	90
Library Stationary	988	2,580
Maintenance	9,287	10,118
Miscellaneous	2,553	596
Programming	337	149
Utilities	22,904	18,620
Wages and Benefits	<u>176,865</u>	<u>144,032</u>
	<u>230,928</u>	<u>193,906</u>
TECHNOLOGY		
Service Contracts	20,721	4,030
Communications	2,871	3,556
Licences	-	1,812
Maintenance	-	783
Supplies	<u>2,804</u>	<u>12,018</u>
	<u>26,396</u>	<u>22,199</u>
SPECIAL PROJECTS		
Northern Neighbors	3,294	5,548
Friends of the Library Project	55	21
ReUz It	1,000	-
Thomas Sill	5,799	-
Kimberly Foundation	5,733	80
Winnipeg Foundation Family Storytime	<u>1,407</u>	<u>782</u>
	<u>17,288</u>	<u>6,431</u>
TOTAL EXPENSES	\$ <u>309,664</u>	\$ <u>247,183</u>

APPENDIX C

LIBRARY CIRCULATION : 11,752

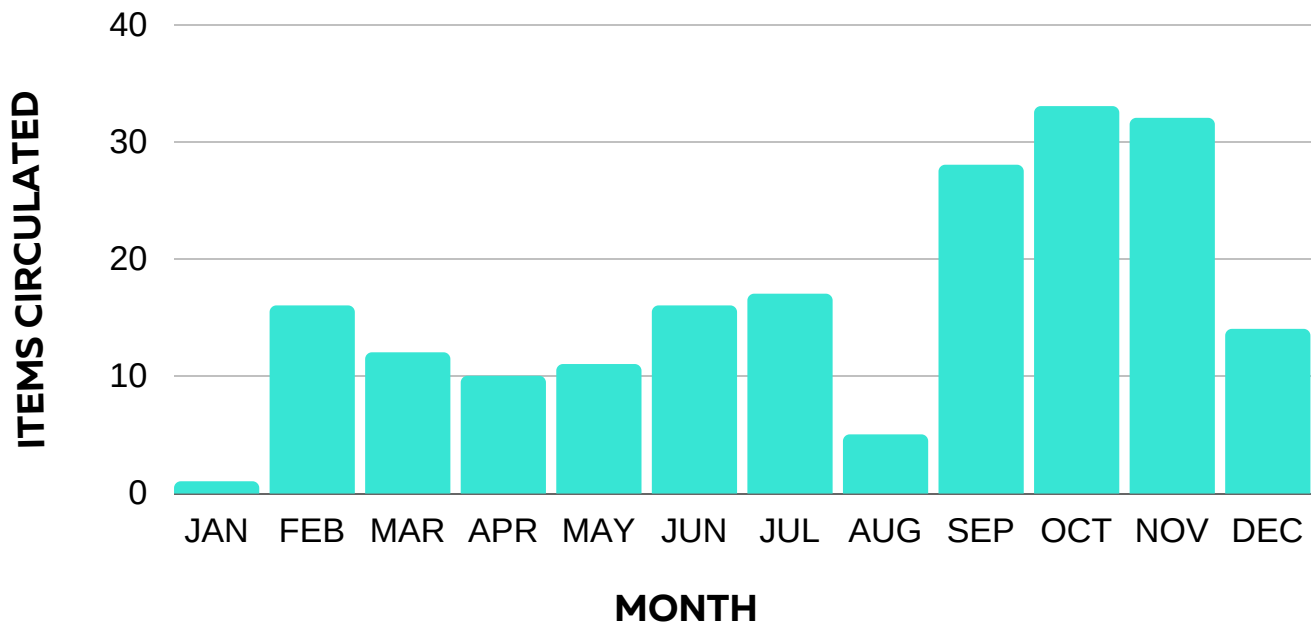


eLM CIRCULATION : 7,246

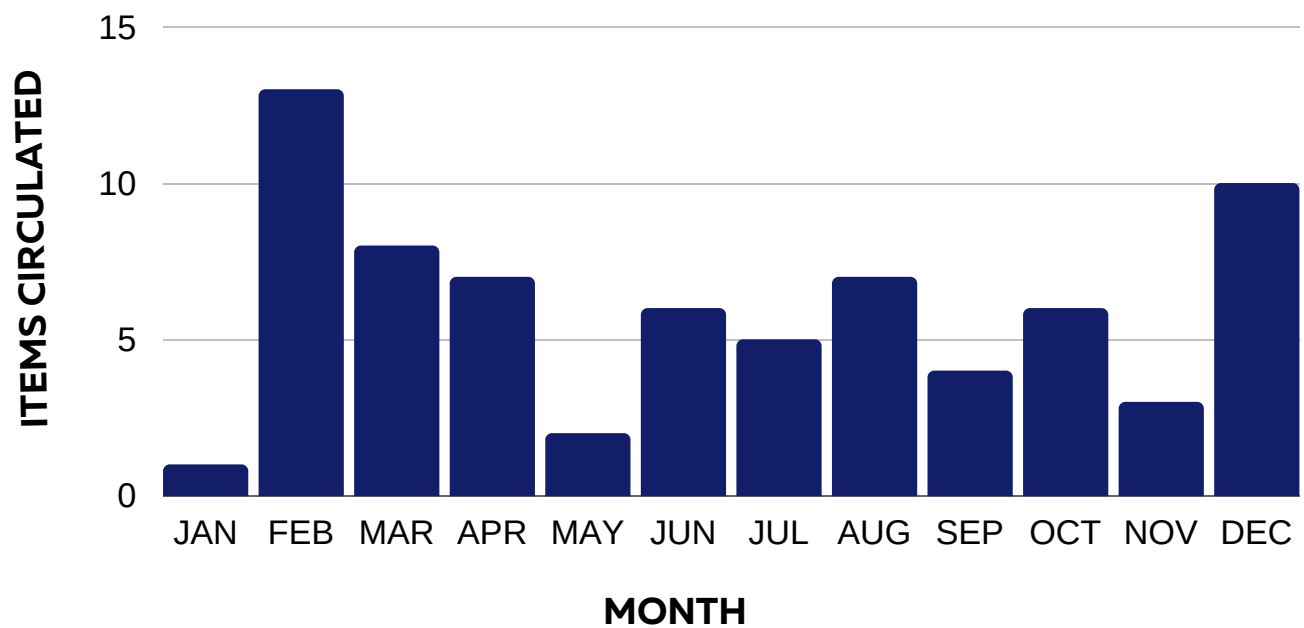


APPENDIX D

ILL BORROWED : 203



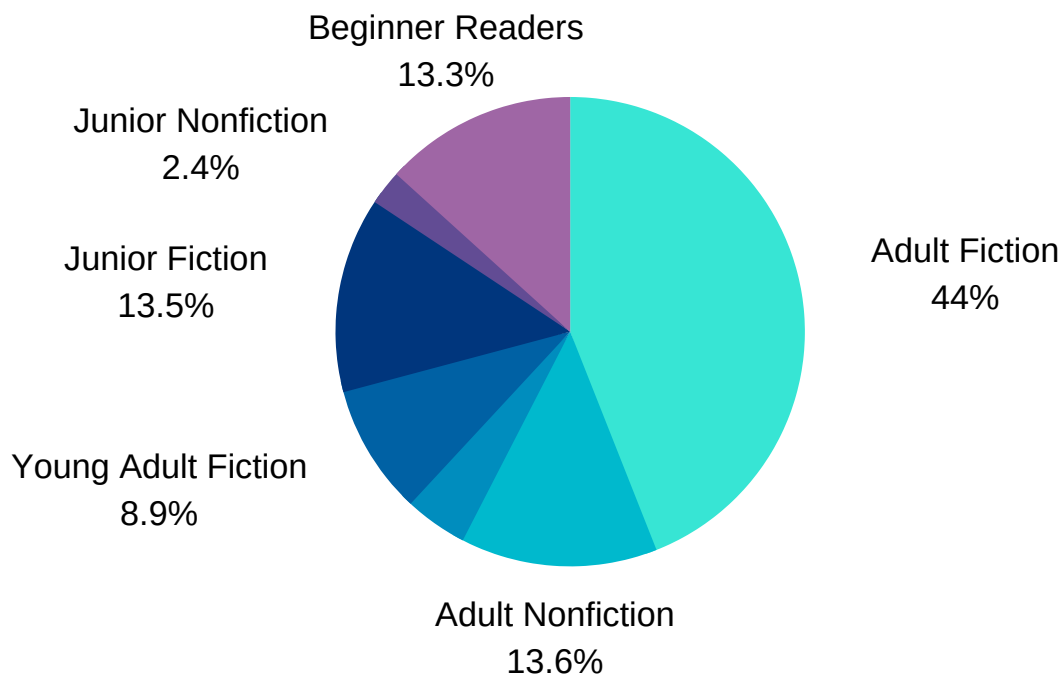
ILL LENT : 72



APPENDIX E

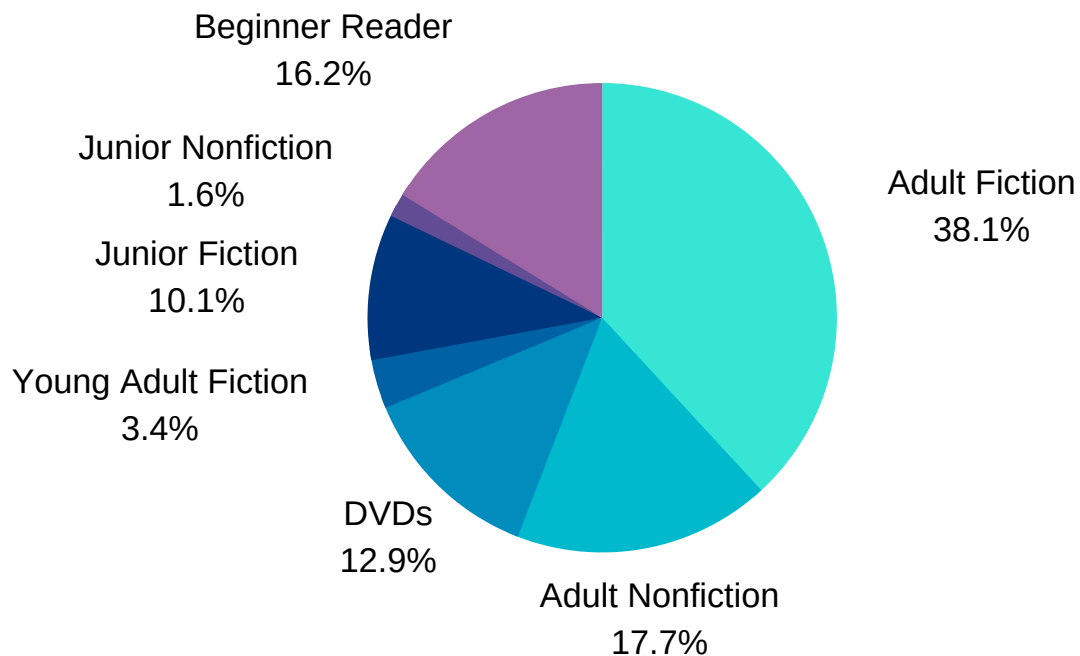
NEW ITEMS ADDED : 1,073

NEW ITEM BREAKDOWN BY GENRE



TOTAL COLLECTION ITEMS : 16,846

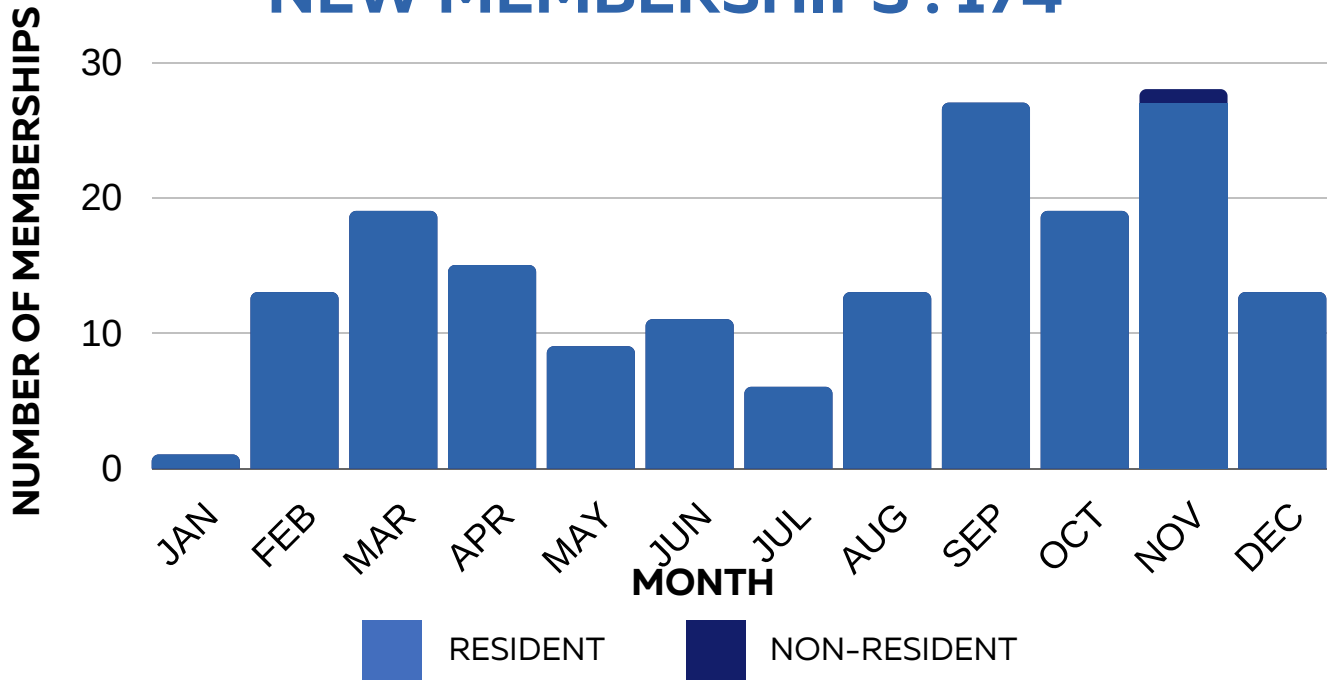
TOTAL COLLECTION BREAKDOWN BY GENRE



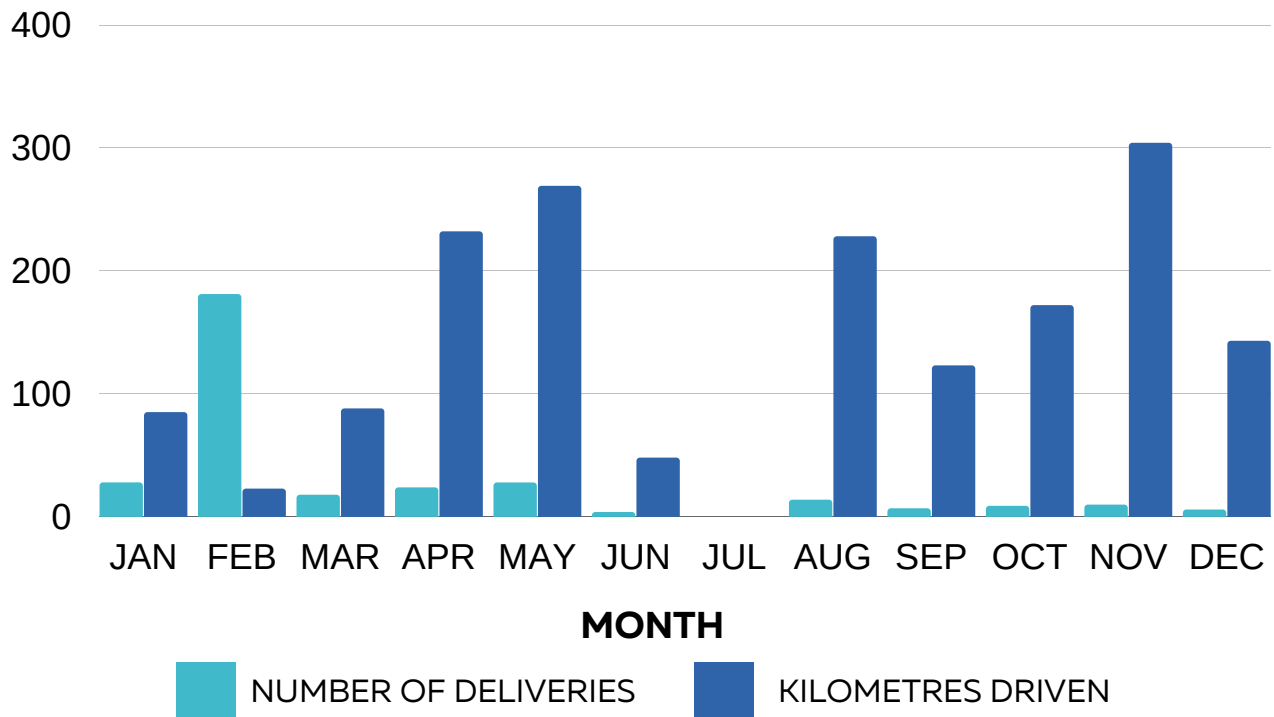
APPENDIX F

TOTAL MEMBERSHIPS : 1,744

NEW MEMBERSHIPS : 174

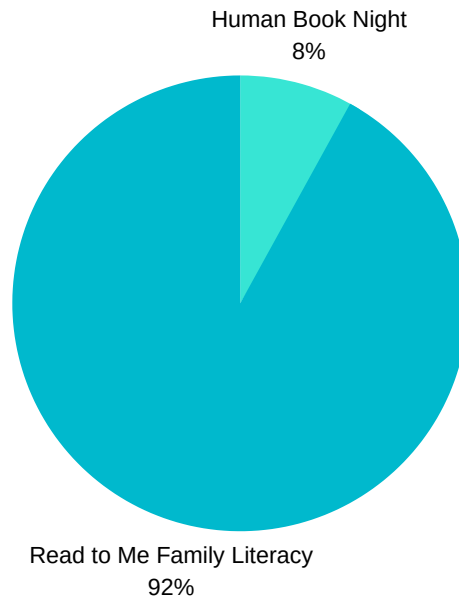


HOME DELIVERIES

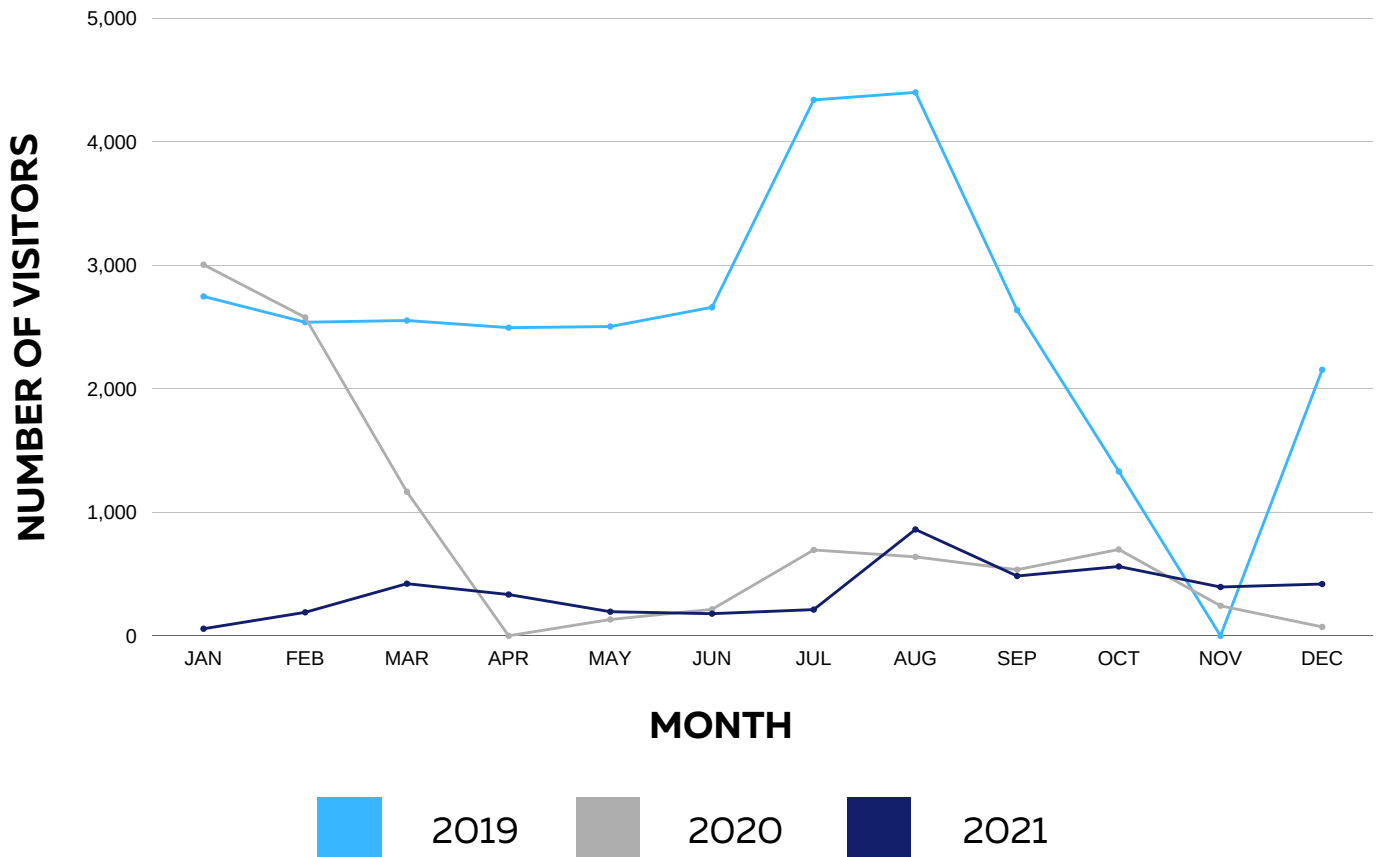


APPENDIX G

PROGRAM ATTENDANCE : 281

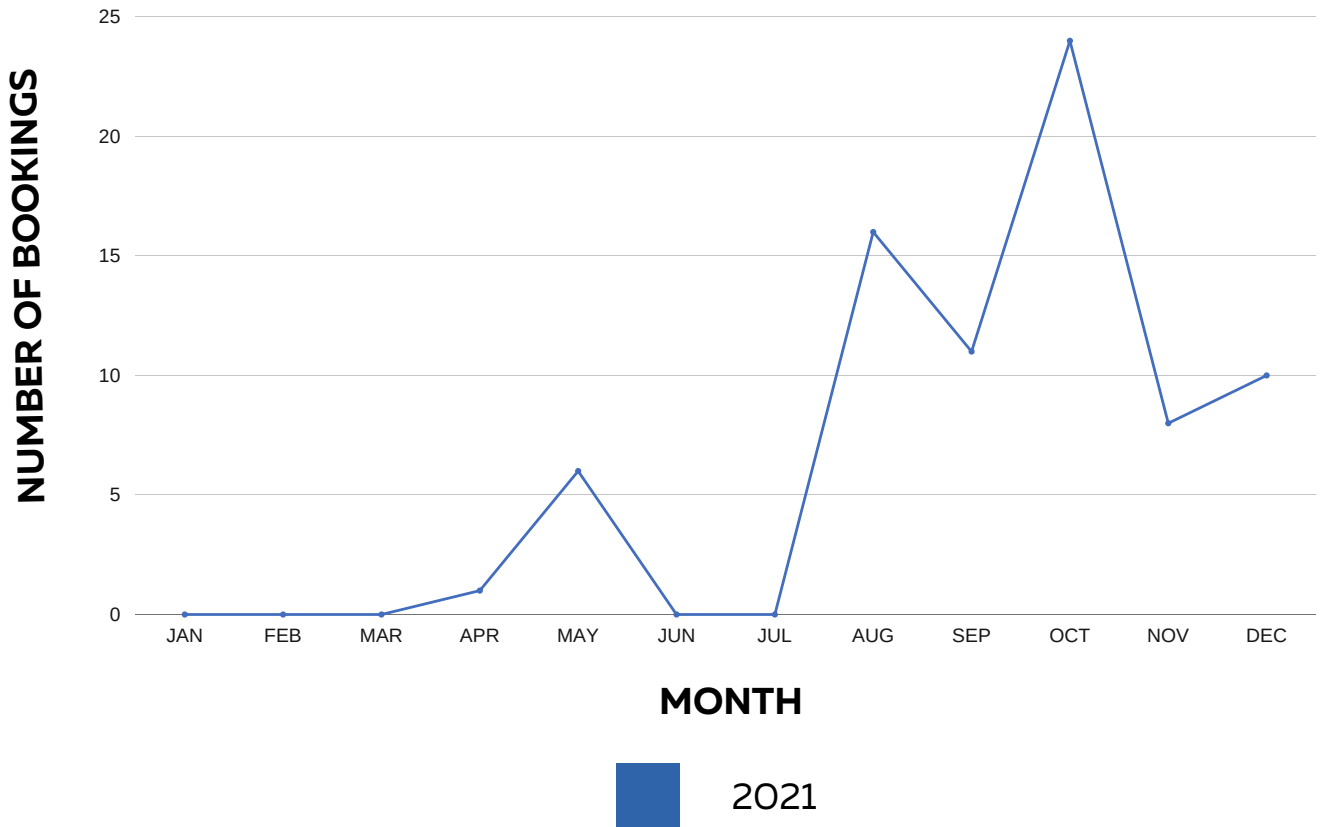


TOTAL LIBRARY VISITORS : 4,304

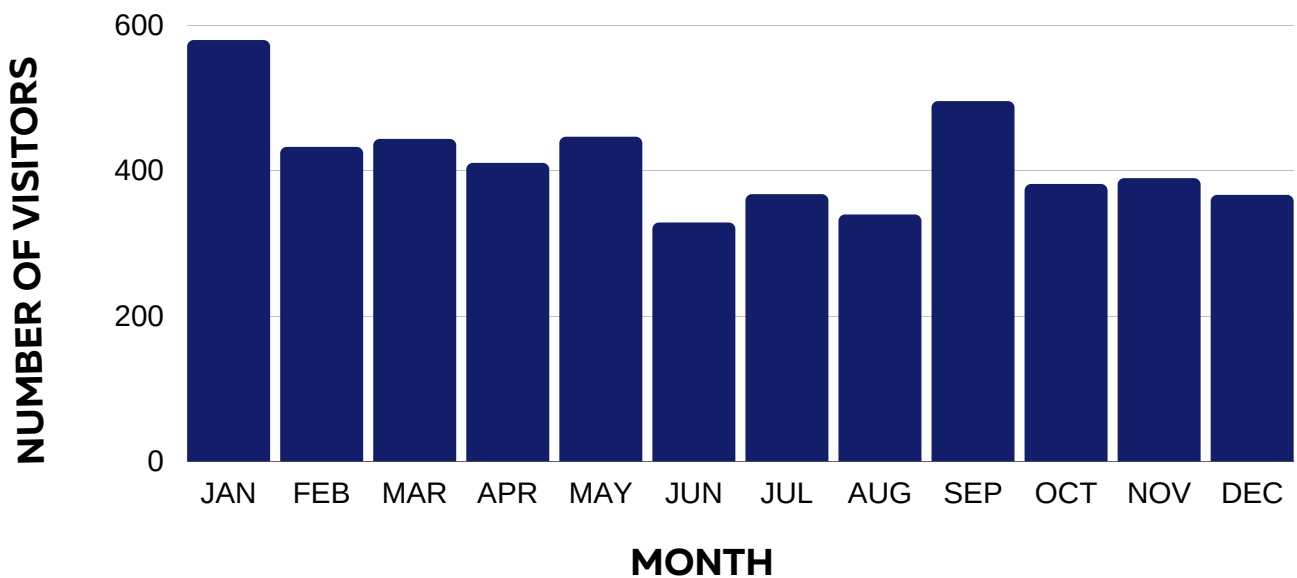


APPENDIX H

COMPUTER BOOKINGS : 76



WEBSITE VISITS : 4,975





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