

**FLIN FLON PUBLIC LIBRARY
MINUTES
Aug 23 2012
ROTARY ROOM 5:10 PM**

PRESENT: BUNNY BURKE, TOM GOODMAN, BUZ TREVOR, MURRAY SMITH, BLAINE VIETCH, CINDY MCLEAN

REGRETS: VAL DIXON,BILL HANSON,TIM BABCOCK

CHAIRPERSON: BUZ TREVOR

MOTION: GOODMAN/VIETCH
To accept agenda as circulated
CARRIED

MOTION: GOODMAN/SMITH
To accept minutes of July 6 2012 as circulated
CARRIED

CORRESPONDENCE:

- 1.THANK YOU CARD-Phyllis Stadnick thanking us for the flowers and angel
2. THANK YOU CARD-Vocational Training Centre re donation book case and coat rack
3. THANK YOU CARD-Kiddie Korner Day Care
4. PROVINCE OF MANITOBA-direct deposit 2012 Grant funds \$56,318.50
5. CITY OF FLIN FLON – cheque \$90,000.00 2012 Operating Grant
6. TOWN OF CREIGHTON- cheque \$17,951.44 2012 Operating Grant
7. CHUBB EDWARDS: annual fire inspection-replaced all pull stations /fixed heat circuit test not completed as this is a high voltage (120v) system
8. E-MAIL Debbie Braun-Mango languages quote of \$2,030.00/this would be a link on our website
9. PROVINCE OF MANITOBA- cheque \$523.69 mileage expense claim Conference
10. DONATION REQUEST- Relay for Life penny parade/Virginia has picked up our donation
- 11.E-MAIL SHARON BYKOWSKI- quote of \$1,140.00 for 750 bags @ \$1.52 each

12.E-MAIL TREVER SURGENOR-Jim Bruce's dismissal, and Trevor will be assuming direct responsibility for all northern activities. Conference call Thursday Aug 2nd @ 9:30 am

13. WORK PLACEMENT REQUEST- Jane Dupre @Creighton School

14. TOASTMASTERS- moving to a ground floor facility

NEW BUSINESS:

1. **STAFFING:** Administrator covered summer vacation shortage, with additional part time hours

2. **LIBRARY BOOK BAG:** discuss purchasing bags for sale/Library almost out of existing

Motion: GOODMAN/VIETCH

That we purchase 750 book bags at a cost of \$1000.00 -\$2,000.00 plus tax

CARRIED

3. **Web Cost-Estimate of approx. \$1000.00**

We will wait for a quote

4. **Library Furniture**

Coffee Table-Creighton Furniture

Chairs-6 @ \$899.00 plus tax & shipping

Motion: Goodman/Veitch

That we purchase 6 reading room chairs and 12 chairs for computer pod area

CARRIED

FINANCIAL REPORT:

Motion: BURKE/GOODMAN

That we accept the financial statements to Aug 31 2012 as presented

CARRIED

ADMINISTRATORS REPORT

- . *Our Student Page, Whitney Natrass will be done at the end of August.
- * Our TD Summer Reading Program has been a huge hit! Donation of \$200.00 from Walmart for TD Camp
- *On Aug 20th, Maplin launched their new and improved website for interlibrary loans.
- * August 15th, we held a Retirement Party for long time Board Member, Bob Frazer. The library presented Bob with an engraved plaque, and blanket.

*Kiddie Korner Day Care (their other group) made a visit to our library, on August 13th, They brought 11 children, for a story, snack, a craft.

*Cindy has have attended 2 Culture Day meetings. The library will be hosting a “Check Out a Human Book” evening on Friday Sept 28th from 7:00-9:00. Gerry Clark has agreed to host his slide show presentation downstairs. The library will be serving wine and cheese, and Mark Kolt will obtain the liquor license.

* Cindy requested City of Flin Flon paint railing prior to Culture Days

*Advised we have been running short staffed

*Alicia seems to be doing better

*Cindy presented the need for a cell phone, given she has eliminated the Administrator’s direct line. She will obtain some costs and comparisons, and get back to the board

Motion: BURKE/GOODMAN

That we accept the Administrator’s report as presented

CARRIED

Motion: VIETCH/GOODMAN

To adjourn meeting at 6:150pm

CARRIED