

**FLIN FLON PUBLIC LIBRARY
MINUTES
FRIDAY MARCH 23 2012
KINSMEN ROOM 12:10 PM**

PRESENT: BUNNY BURKE, VAL DIXON, BOB FRAZER, BLAINE VIETCH, BUZ TREVOR, CINDY MCLEAN

REGRETS: TOM GOODMAN, TIM BABCOCK, MURRAY SMITH

CHAIRPERSON: BUZ TREVOR

MOTION: VIETCH/FRAZER

To accept agenda as circulated

CARRIED

MOTION: FRAZER/VIETCH

To accept minutes of Dec 16 2011, and Jan 5 2012 as circulated

CARRIED

CORRESPONDENCE:

1. UCN -request for student placement work experience
2. SASKATCHEWAN MEMBERSHIP -annual fee request \$120.00
3. E-MAIL: Saskatchewan Library Association-advising of conference May 3-5 Regina
4. OFFICE OF THE PRIME MINISTER-reply Bill C-31acknowledge receipt of correspondence-Library book rate
5. MERV TWEED-MP-Bill C-31 thanking for letter of support
6. CREIGHTON SKATING CLUB-seeking donation-(Library donated Library Bag & Books)
7. PUBLIC LIBRARY SERVICES-Manitoba Library Conference May 14-16, 2012 //Administrator requesting permission to attend.
8. MINISTER OF CANADIAN HERITAGE-Bill C-321
9. E-MAIL TREVOR SURGENOR-DIRECTOR PUBLIC LIBRARY SERVICES-eLibraries Mb local promotion & pre-printed material//request for 2012/2013 expenditures on eBooks
10. MINISTER OF TRANSPORT, & INFRASTRUCTURE-Denis Lebel-MP-copy of joint announcement between Canadian Library & Canada Post 5% increase
11. STATISTICS CANADA-survey capital expenditures

12.E-MAIL-Harry Hobbs-regarding Poetry night

13.NEWS RELEASE-proposed new legislation -The Defibrillator Public Access Act

OLD BUSINESS

-Administrator forwarded letter to City of Flin Flon requesting upgrades. To date, there has been no reply. A letter was also forwarded regarding clarification on building being insurable, given the heat detectors cannot be tested. Board advised to pay the \$1921.52 Insurance bill to City of Flin Flon

_ Archives-Buz gave a presentation, and submitted first draft of Archives Policy. Board requested minor changes, and Buz will make appropriate changes as per requested. Discussion followed on whose responsibility the Archives room is, what the library will do with books, and what responsibility the Archives Board will have. More discussion to follow at next Board Meeting

NEW BUSINESS

- **Annual Library Conference May 14th, 15th, and 16th**
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MOTION: BURKE/FRAZER

Flin Flon Public Library send two employees to the library conference, and that we pay mileage at a rate of .41 per/km, meals, hotel, and parking at cost

CARRIED

ADMINISTRATOR'S REPORT

Cap Youth Intern Josh completed his program on March 16th. His services were much appreciated, and several clients gave him gift cards, as a token of their appreciation.

Mailed letters to Kinsmen & Rotary, requesting donations towards updating the rooms. A Kinsmen member attended the library, and had a look at the room. He indicated they might not be able to assist with purchasing new tables, but the club might be able to volunteer time to paint.

Gail Baker attended the library Feb 23, to sign her new Flin Flon Pictorial History Book. We served coffee and cookies, and brought up pictures from the Archives for patrons to view. We had a good turnout, and the seniors really enjoyed the outing.

AJ's was called March 16th, as the air quality seemed off. He reported that the mixed air temp sensor was not working. He installed a new one, and tested the fresh air exchange.

Buz and I attended the Town of Creighton Chambers on March 14th, to receive a \$17,951.44 Grant presentation form Pakkison Neye?ah Library System. The Town of Creighton receives the funds, and forwards them on to the library.

I applied for used computers, under the Computers for Schools program, (CAP Site Program), and received two newer computers, for the Archives room.

Since Dec 1, 2011, we have had 7 Incident Reports of drunken/disorderly patrons. Six of those have involved the police. Workplace Health & Safety rules changed June 2011, requiring all Employers complete a Violence Prevention Policy. Leslie Beck offers this type of training. (Discuss closing early or opening late to have staff attend training.)

Ronald McDonald is coming March 28, for interactive stories, followed by an Easter Egg Hunt. The library's Easter contest is "Who Kidnapped the Easter Bunny?"

We will be short staffed Easter break, as Whitney and Karen will both be away

Motion: FRAZER/TREVOR

To adjourn meeting at 1:30pm

CARRIED

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