

**FLIN FLON PUBLIC LIBRARY
MINUTES
Friday Oct 18 2013
KINSMEN ROOM 12:10 PM**

PRESENT: BLAINE VIETCH, BUZ TREVOR, BILL HANSON, VAL DIXON, TOM GOODMAN, CINDY MCLEAN

REGRETS: MURRAY SMITH, TIM BABCOCK, BUNNY BURKE

CHAIRPERSON: BUZ TREVOR

MOTION: VEITCH/HANSON

To accept agenda as circulated
CARRIED

MOTION: VEITCH/GOODMAN

To accept minutes of Aug 29th 2013
CARRIED

CORRESPONDENCE:

1. e-mail from Mark Kolt-City of Flin Flon regarding the bench outside of the library. I had called requesting it be removed, due to constant loitering, drinking, swearing, and smoking. Mark advised, that council was not prepared to remove, as per my written request a year ago. That very same day, we had another incident where the police were called, to remove individuals who were drinking on the bench. I sent Mark an e-mail advising of the police report number, and he replied a couple days later, that the decision to remove the bench had been made.
2. e-mail thank you Erika Martin-PLS regarding ILL teleconference. The information provided was to help Libraries and Boards develop or align local policies to support the new resource sharing of audio.
3. e-mail Max Maximchuk thanking us for all our help regarding the table and chair dedication in honour of his Mom-Nadia Maximchuk.
4. Thank you note from Joan Gillis, sharing how much her grandson enjoyed our TD Summer Reading Camps
5. Canada Post-advising of Jones Lang laSalle Real Estate Services Inc, as the new lease administration services company, for their parking lease with Flin Flon Public Library.
6. e-mail Domtar Enterprise Group-Xerox has sold the marketing and distribution rights to Domtar. Quote for new fee, and shipping charges (no shipping charge from Xerox, but price was higher) Xerox \$52.06 per box, Domator \$34.32 per/box, but shipping for 3 boxes is \$70.50. For 3 boxes, the new supplier would be \$5.40 higher
7. Pahkisimon Nuyah' Library Northern Library Conference registration

8. e-mail Mb Foster Family-re room booking quote. The room is currently rented, but I have offered the services of our CAP Youth Intern Landon Hiebert

9. Creighton Community School-request for our participation career and work exploration work placement-

10. e-mail PLS-advising of random draw for free books-Flin Flon was drawn

11. e-mail Heather Jobbs regarding Story Hour snack

12. CADAC-Festival of Trees submission form (donation request)

13. e-mail David Christensen regarding Spruce/Evergreen Server Co-Op information/approx. annual cost \$2100.00 per/year.

14. e-mail Dave Walker Treasurer-MLTA newsletter-advising of 75% refund travel costs to attend Mb Library Conference.

15. The Pas Regional Library-cheque \$4,862.00 representing Provincial funding \$2,431.00 & RM funding \$2,431.00, which represents shared funding for Cranberry Portage.

15. City of Flin Flon second, and final grant for 2013 \$45,000.00 received Oct 17th.

NEW BUSINESS:

1. Discussed computer upgrades, and need to update server at some time in the future. Our current server is becoming obsolete. Cindy will begin process of obtaining quotes.
2. Discussed Canada Post parking rental fee. Cindy to contact City of Flin Flon regarding their rental fees for parking/plugging in.
3. Discussed possible long term rental agreements for Rotary Room. Administrator will contact several agencies regarding this.

FINANCIAL REPORT

MOTION: VIETCH/DIXON

To approve the financial statements to Oct 17, 2013 as presented

CARRIED

OLD BUSINESS:

1. Administrator's Contract/Policy regarding RSP-tabled to Nov 4th Board Meeting

Administrator's Report:

1. MTS attended library Oct 5, and installed wireless connection downstairs, to enable patrons renting meeting rooms wireless connection.
2. Effective Sept 23rd, Bomber Landon Hiebert, has been hired once again as our CAP Youth Intern. He will be sharing the position with our summer CAP Youth Intern-Jessica Graham. Jessica is doing Story Hour-(started Sept 17th), and Landon has been busy assisting patrons with library requests, as well as one on one computer sessions.
3. Power Up course instructor, Kirk Raphael, started in Sept, and completed the first session Oct 18th. He will starting the second intake, in Nov
4. The staff participated in the Library ILL Book rate teleconference, on Sept 11th. It was interesting to listen to other librarians share their opinions/ideas regarding sharing of audio/DVD's.
5. Karen was off for three weeks-(Europe trip),- Tania filled in for her, Alecia was off on vacation the week of Sept 30th, and Tara off the week of Sept 9th.
6. Sept was very time consuming & busy, with all the preparation involved in our Culture Days-Human Book Wine & Cheese event. The evening was a huge success, with well over 150 people enjoying the evening. The Human Books (Living Library) turned out to be interesting characters, engaging people well into the evening. The staff stayed until 11:00pm Friday night, and I came in all day Sunday, to clean everything up. In conjunction with Culture Days, I read to the Kindergarten & Grade 1's at Ruth Betts on Friday afternoon.
7. The library staff got together for a staff meeting, on Oct 9th, with quite a few items ironed out.
8. We are busy preparing for the author reading on Oct 22nd, and our big event-Halloween Party with the Bombers on Oct 23rd.

Motion: DIXON/HANSON

To adjourn meeting at 1:10pm

CARRIED