

**FLIN FLON PUBLIC LIBRARY
MINUTES
Friday Sept 5 2014
Rotary Room 12:00 PM**

PRESENT: TOM GOODMAN, BUZ TREVOR, BLAINE VEITCH, TIM BABCOCK

REGRETS: BUNNY BURKE, NORA FONTAINE, BILL HANSON, VALERY DIXON

CHAIRPERSON: BUZ TREVOR

MOTION: VIETCH/BABCOCK
To accept agenda as circulated
CARRIED

MOTION: GOOMAN/VIETCH
To accept minutes of June 17 2014
CARRIED

CORRESPONDENCE:

1. Thank you Ruth Betts School library visit & story
2. Women's Safe Haven Walk-A-Mile-In-Her-Shoes fundraising event donation request. The library donated a small package of wrapped books.
3. e-mail PLS advising of Anti-Spam Legislation.
4. e-mail Xerox Agreement cost breakdown.
5. Minister of Tourism, Culture, Heritage, Sport & Consumer Protection-Letter advising of \$54,032.00 2014 Operating Grant.
6. Hudbay-advising of \$200.00 donation towards TD summer Camp
7. e-mail PLS-launch of new eLM digital collection for kids. We have added the link to our website.
8. Northern Health Foundation-request for donation for their fundraising event (Bollywood). We provided wrapped books, book bag & bookmark.
9. Flin Flon & District Chamber of Commerce-Radio Auction request. We provided wrapped books.
10. CIBC- Flexible GIC maturity advice. Renewed for 1 year \$4201.95.

11. PNLS-summary of Executive Committee meeting.
12. Flin Flon Neighbourhood Revitalization-The FFNRC is offering a one-day board training workshop.
13. The Pas Regional Library-RM of Kelsey Grant funds \$4,862.00.
14. e-mail: Town of Creighton reply to our 2014 Operating Grant funds request.
15. email: Audrey Mark-reply to my request to have our library included in the listing of member libraries for the Pahkisimon Nuyeh Library System area.
16. Thank You card-Judy Zimmer for ordering books for her.
17. email: Harry Hobbs advising of 2015 Poetry Night is scheduled for April 10th 2015.
18. email: Wayne Huculak Norman Consultant -Norman Region newsletter.
19. email: Town of Creighton Paula Muench reply to my request to clarify recent Grant cheque received. Paula requested we send cheque back to their office for correction.
20. Town of Creighton 2014 municipal grant, along with the Denare Beach contribution for 2014. Town of Creighton \$15,738.67-\$2,500.00 overpayment 2013= \$13,238.67, and Denare Beach \$5,000.00

NEW BUSINESS:

1. Discussed Joan Edwards painting –Stephie Traynor would like to purchase-declined by the Board
2. Discussed propane cost & what part of building is heated by propane. Bill Hanson to discuss with Rick Bacon
3. Administrator advised Windows XP will no longer be supported by Microsoft, which will make it necessary to purchase 6 new public computers. Board requested we mail donation requests to Kinsmen & Rotary Clubs

FINANCIAL REPORT

3. **MOTION:VIETCH/GOODMAN**
To approve financial report to Sept 5, 2014-CARRIED

Administrator's Report:

1. Ronald McDonald visited the library June 20th, to kick off TD Summer Reading Club. This was a fun event filled with FIFA World Cup activities, games, snacks and Ronald! We had 20 children attend.
2. Tara off on vacation June 23-27, Cindy vacation June 30-July11, Aimee off July 22-25, Tara Aug 18-22, Alecia Aug 20-22, Karen Aug 29, and Tara is off sick leave Sept 2-5th, for surgery. We have been very short staffed all summer, and have really felt the impact of not having a Youth Intern this summer. I was previously advised the CAP Youth Intern position would be available in the fall, but after speaking with Industry Canada last week, I have been advised that the funding still has not been approved. I did e-mail the Minister, seeking clarification on a possible date. No reply at this time.

3. The library held our annual discard sale outside on June 27th. We received a record amount of \$316.60. We decided to not put a price tag on the books, but to accept donations instead, which proved to be more beneficial, receiving \$558.48 in July 2014 and \$142.00 in August. The discard book sale ran downstairs in Kinsmen room all summer.
4. Our new Xerox Photocopier was delivered July 23rd. It is also a built in fax, so we have eliminated our old fax machine, which was quite slow
5. We spent the better part of the first week in August, preparing for our TD Summer Reading Camp, which took place Aug 11-15th. We held a different event every day, kicking off Monster Bubbles Monday with a family barbeque. The library partnered with FF Neighbourhood Revitalization, who brought bubbles, and bubble blowing machines. Seusstastic Tuesday-Dr Seuss activities, Walk the Plank Wednesday-Tinkerbell & Pirates, Lucky Lego Thursday-Lego building challenges, and Frozen Friday-Disney movie & crafts. We had a tremendous turnout, with approx. 55 children attending every day. We were very fortunate to receive \$400.00 in donations (plus \$100.00 CO-OP gift card) to hold the camps!
6. Buz and I both attended the Board Training at Greenstone, on Aug 28th. Buz attended the morning session-Legal Responsibilities of Board Members, and I attended the afternoon session Financial Mgmt of Non-Profit.
7. As soon as the TD Camps were over, we started working on our Human Book Evening, to be held Sept 26th, as part of Culture Days. I have secured 6 Human Books, applied for the Liquor Permit, completed our advertising, Human Books Bio's & Library pamphlet.
8. We have been working on Fall programming, & will be offering a Meditation Lunch & Learn on Sept 18th, and a Family Meditation for Parents & Kids Sept 20th. The library also has started two initiatives to increase circulation, with Book Bingo Challenge, and Check It Out! Reading Challenge.
9. Aimee & I have also been working on the Sept Newsletter, which was completed Sept 3rd.
10. The library received a donation from Katherine Pettipas of \$100.00, which she specifically requested we put towards something needed. I decided to start a new Summer Program called, "The Reading Wagon", purchasing a wagon with the funds. Aimee and I took a wagon full of children's discards to the beach at Denare Beach, with a goal of promoting reading. It was very well received, and the kids were excited to get "free" books!

Motion: GOODMAN/BABCOCK

To adjourn meeting at 1:15pm

CARRIED

Signed:
