

**FLIN FLON PUBLIC LIBRARY
MINUTES
Thursday April 17 2015
Rotary Room 12:00 PM**

PRESENT: BILL HANSON, KAREN MACKINNON, NORA FONTAINE, BUZ T REVOR, VAL DIXON, BUNNY BURKE, CINDY MCLEAN

REGRETS: TOM GOODMAN, BLAINE VEITCH

CHAIRPERSON: BUZ TREVOR

MOTION: HANSON/DIXON

To accept agenda as circulated

CARRIED

MOTION: MACKINNON/FONTAINE

To accept minutes of Feb 6 2015

CARRIED

CORRESPONDENCE:

1. Manitoba, Culture, & Heritage-library grant application requirements
2. E-mail: Corinne Mizak regarding Board Governance.
3. E-mail: Canada Summer Jobs advising approval of grant approval
4. Thank you card Nadia Maximchuk
5. E-mail: Harry Hobbs praising our Freedom to Read Coffeeshouse
6. E-mail: Lana Jennings PLS-PLS is providing pre-school literacy kits. (we ordered)
7. Mb Tourism & Culture: Canada Reads poster (we added the website to ours)
8. Email: Stan Gardner @ UCN inviting staff to Library Retreat March 31, April 1&2 in Thompson. We had already advertised or community Easter Party for April 1, so we sent our regrets.
9. Inner Wheel dropped off a cheque for \$50.00 in memory of Shirley Goodman. We have purchased & labeled the books as such.
10. E-mail: Judy Bignell @ PLS regarding 2015 Library Conference and mileage claim
11. E-mail: Lana Jenings @ PLS re: call for proposals accessibility fund
12. Email: request of membership fees Mb Library Trustees Assoc.
13. Email: Donna Kormillo (MLTA) advising of new lower fees of annually \$65.00 (30% lower than last year)
14. Women's Resource Centre requesting community sponsorship V-Day Event
15. CIBC: GIC issued Mar 25/15 renewed to March 28/16 \$33,021.78 (auto-renewed princ & int by their office)
16. Flin Flon Writers Guild thanking us for all our help and support during Poetry Night.

17. Email: Giacomo Grisanzio(Hill & Kowlton Strategies) thanking us for all the help with the History of Flin Flon & HudBay. (Hudbay Minerals in the hopes of learning more about Flin Flon and its community for the 100th anniversary of the mine)
18. Email: Winnipeg Foundation advising of the approval of our grant application in the amount of \$4000.00 to run a Family Literacy Program.

We have rec'd verbal confirmation of the approval of our Northern Neighbours Foundation grant application. We applied for funds to remodel the Kinsmen Room into our Storyhour/Family Literacy Program

NEW BUSINESS:

2015 ANNUAL REPORT

MOTION: BURKE/DIXON

To accept Flin Flon Public Library 2014 Annual Report as circulated.

CARRIED

2015 AUDIT

MOTION: HANSON/DIXON

To approve Flin Flon Public Library 2014 Audit as prepared by Kendall & Pandya.

CARRIED

Discussion Library closure June 8-11 for painting/organizing recent renovation Kinsmen Room/furnace room/storage room. No motion required as this is considered an Administrative decision.

FINANCIAL REPORT

MOTION: FONTAINE/MACKINNON

To approve financial report to April 17 2015

CARRIED

Administrator's Report:

1. Feb 10: meeting with Marion Paul Parent Child Coalition. We discussed various child literacy programs, further partnering, and possible funding.
2. CFAR radio interview Feb 19 to promote our Community Easter Party, and Freedom to Read Coffee House.
3. Feb 20-McIsaac School visit 31 students. I did a craft and read stories with the children. We also provided a snack and treat bags.
4. Feb 25: Freedom to Read Coffeehouse 7:00 -9:00 pm, courtesy of a \$200.00 grant. Myself and Aimee worked this evening
5. The staff participated in NNELS training session Feb 25th (print disabled reading material collection made available to the province)
6. Our "Every Child is a Reader" program was a huge success. Every child who opened a library account, got a book, book bag, treat bag, and a bookmark. We opened a total of 99 new accounts in Jan & Feb
7. Aimee & I attended a 2 day Bookmates workshop March 17th & 18th. The Bookmates program is a child literacy program that trains individuals working with children. The emphasis was on

Family programming & how to best run a literacy program. The cost of the workshop was covered by the Parent Child Coalition.

8. March 25th, I presented the Budget to Creighton council. Audrey Mark from Pahkisimon Nuye?"ah Library was also there presenting her Annual Report.
9. Building: Merv Suskie inspected our fire extinguisher Mar 28, and we had VA replace the sink in the downstairs ladies washroom, as it fell off the wall and broke.
10. Our Community Easter Party was held on April 1st. We spent many hours planning and decorating! 56 children and their parents attended. I felt bad, as we had to turn away people at the door, because we were so full.
11. I spent the afternoon with Giacomo April 8th, providing assistance with his HudBay history project.
12. Our big Poetry Night was April 10th. Aimee and I worked the evening 6:30-10:30. There were a record number of 39 readers this year!
13. We were short staffed through much of the event planning, with Tara being off March 2-7th, and Karen off March 30th-April 3rd.
14. Tyler Highfield gave his notice, and his last day is April 25th. I have been conducting interviews, and have hired Rachel Hyska and Gabby Smith, who will share the position. As both are under 16, the Child Employment Permits have been completed.
15. We had an unfortunate incident April 21. Gordon Sewap, who visits the library on a regular basis intoxicated, actually approached a child who was standing beside him. I had been trying to get him to leave, and the Step-Mother was very upset. The RCMP were called, and my statement/letter was given. Mr Sewap is banned for life from the library (posted as per RCMP recommendation) I followed up with a call to the Step-Mom to make sure the little guy wasn't upset.
16. I have begun advertising for the Summer Student position, as well as supervising the Kinsmen Room Renovation. As soon as the room is done, we can begin the Family Storytime program.

Motion: DIXON/FONTAINE

To adjourn meeting at 1:25

CARRIED

Signed:

FLIN FLON PUBLIC LIBRARY

April 17 2015