



Flin Flon Public Library  
58 Main St. Flin Flon, Mb

# MINUTES

## BOARD MEETING: DEC 16, 2015

PRESENT

Val Dixon, Nora Fontaine, Karen MacKinnon, Blaine Veitch, Bunny Burke, Cindy McLean  
Regrets: Tom Goodman, Buz Trevor, Bill Hanson

### ❖ **CHAIRPERSON: BLAINE VEITCH CALLED THE MEETING TO ORDER AT 12:10.**

**MOTION:** to accept the agenda as presented.

N Fontaine / K. Eastman

**CARRIED**

**MOTION:** to accept the minutes from the previous Board meeting.

V Dixon / K. MacKinnon

**CARRIED**

### ❖ **CORRESPONDENCE:**

- ❖ E-mail Barbara Bulat (Provincial Library Regina, Sk) regarding per capita funding Sask libraries
- ❖ E-mail Chamber of Commerce regarding free recycle bins. We ordered 4, and received 2 (one was damaged and both were missing screw in legs)
- ❖ FF Aboriginal Friendship Centre-Christmas Gift Program
- ❖ Letter from Minister of Culture Ron Lemieux advising of \$4,305.28 Rural Library Technological grant has been forwarded to City of Flin Flon.
- ❖ E-mail Trevor Surgenor-advising of Rural Library Tech grant formula
- ❖ WCB-advising of assessment rate changes-(increasing from \$0.57 to \$0.64 2016).
- ❖ E-mail Megan Sheflo L4U-advising of renewal reminder & rates for 2016
- ❖ Administrator's letter to Calm Air, requesting sponsorship of flight for Author Reading Reggie Leach. Reggie called me and requested I give them a call, as OCN will only cover his costs to The Pas
- ❖ Letter of resignation Karen McKay-Night Supervisor and Janitorial Staff
- ❖ E-mail: Mb E- Association advising of Youth Intern program discontinued by Industry Canada-as well as the department within Industry Canada that delivered the program
- ❖ E-mail Wpg Foundation advising of final grant payment of \$400.00
- ❖ Jim's Custom Doors bill for re-keying 4 doors \$303.65 & quote for new hardware
- ❖ Quote: First Stop Computer Service 2016 Home & Business upgrade for library

### ❖ **ADMINISTRATOR'S REPORT:**

- ❖ We participated in the Saskatchewan Happy Hour on Nov 5<sup>th</sup>. We were very pleased to have so many School Librarians join us at Racks for appetizers!

- ❖ I attended several meeting on behalf of the Library, including Parent Child Coalition Nov 25<sup>th</sup> & Dec 7<sup>th</sup>, Chamber of Commerce Dec 1<sup>st</sup> & 2<sup>nd</sup>, as well as Dec 11<sup>th</sup>, for the possible partnering with Mental Health for a meeting space. I also attended CFAR on Dec 4<sup>th</sup> for an interview regarding our Christmas programing.
- ❖ Library staff spent the better part of 2 days decorating upstairs, downstairs, and outside with Christmas decorations.
- ❖ I completed the final reporting, including financial report for the Winnipeg foundation grant on Dec 8<sup>th</sup>.
- ❖ Our final session of Mindful fun is Dec 15<sup>th</sup>. The children have had a great time! I have spent quite a bit of time, working with Jelisa Wieggers, developing this program...much, much more than I anticipated! We are having a Christmas party for the children that day, and have purchased a book for each child, courtesy of the Wpg Foundation grant.
- ❖ The month of November, was pretty much taken up with planning/programming. Our programming for Christmas consists of: "The 12 Books of Christmas", "Santa Writing Station", "Fines for Children", "Christmas Children Book Sale", and our annual "Polar Express Party".
- ❖ On Dec 9<sup>th</sup>, we hosted a "Grinch Christmas Party" for the local Sparks group. We served Grinch punch, Cindy Woo pudding, and cupcakes. We also played Grinch games, and made crafts
- ❖ The library hosted an Author Reading for Reggie Leach on Dec 12<sup>th</sup>, for his book "The Riverton Rifle" It was very successful, with a very large crowd. Our door-count was 481 for that day!!!
- ❖ The library held our staff Christmas party on Wed Dec 2<sup>nd</sup>! We had a great time, and we also honored Tara Redahl, with over 10 years of service.
- ❖ We are holding our annual Polar Express Children's Christmas Party on Dec 22<sup>nd</sup>. We will be providing breakfast snacks, games, the Polar Express movie, and of course, a gift from Santa!
- ❖ On Dec 7<sup>th</sup>, I had to have Jim's Custom Doors come change all the locks on the 4 upstairs doors, as our Cleaning Staff, lost her keys somewhere. They were marked Library, so this put the library at risk. The total cost for this was \$303.65. Mr Mote came at 10:30, and was here until almost 6:00.
- ❖ Chubb Edwards also attended the Library on Dec 7<sup>th</sup>, as a follow up for the efficiency repair on our emergency exits.

❖ **FINANCIAL REPORT:**

- ❖ 2015 Year End Comparative Financial Statement presented and reviewed
- ❖ **Motion:** To accept 2015 Year End Comparative Statements as presented- **B Burke/N Fontaine-CARRIED**

❖ **NEW BUSINESS:**

- ❖ Discussed the cost of having the doors re-keyed due to misplaced keys by cleaning staff
- ❖ **Motion:** Library will cover costs under annual expenses. **V Dixon/N Fontaine- CARRIED**

**MOTION:** To accept closing Christmas Eve. → K MacKinnon / V Dixon → **CARRIED**

**MOTION:** To allow the meditation group to use the Rotary Room 6 month trial basis with stipulations → K MacKinnon/ N Fontaine → **CARRIED**

**MOTION: To Adjourn** → B Veitch → **CARRIED: meeting adjourned at 1:25**