

**FLIN FLON PUBLIC LIBRARY
MINUTES
Thursday Nov 5 2015
Rotary Room 12:00 PM**

PRESENT: BILL HANSON, KAREN MACINNON, NORA FONTAINE, VALERY DIXON, BUZ TREVOR, CINDY MCLEAN

REGRETS: TOM GOODMAN, BLAINE VEITCH, BUNNY BURKE

CHAIRPERSON: BILL HANSON

MOTION: FONTAINE/MACINNON

To accept agenda as circulated

CARRIED

MOTION: DIXON/FONTAINE

To accept minutes of Sept 11 2015

CARRIED

CORRESPONDENCE:

1. E-mail I Michael Shires U of Regina-Sask Library Assoc Happy Hour (One Province One Party) invite & info regarding submission for reimbursement
2. E-mail Marlene Connelly-"I returned my book, and asked about books by the author. She immediately took me to the cart...found the books adding information about the author. Customer service was great and I thank this young person for her kindness. I have always enjoyed good service at our local library but think Aimee went out of her way to be helpful and that big smile went with it".
3. E-mail Velma McCombie advising that our link on our webpage for City of Flin Flon was hacked, and included inappropriate information. We have removed link, and added new link.
4. Flin Flon Arts Council -Crystal Kolt thanking us for our participation Culture Days, as well as sharing our wonderful talent with the community. The library held 4 events in conjunction with Culture Days. Enclosed-cheque \$500.00 honorarium.
5. E-mail Sgt Shayne Smith advising of his transfer. " I have met many great people and leave with fond memories and will certainly miss my visits to the library and chats with you and the girls!".
6. Copy of letter sent to Ron Lemieux-Minister of Tourism, Sport, and Consumer Protection by Ingi Bjornson.. The letter is Ingi's way of supporting a financial increase from the province to the library. He didn't want to sign the petition, but chose to write the Minister himself. Ingi has 6 nick-names (Ingi Professor Fingi, Saint C, Bull-Shitter, (Idiot-by his wife), etc. At \$8.50 (current library rate by the

- province) times 6, the check for \$51.00 is so the gals at the library who treat him as a V.I.P, know his thankfulness and support is there.
7. Pahkisimon Nuye?ah” Library System package of information. I noticed that our library was not listed on any of the information, or included on the provincial map. I sent a letter to Audrey requesting this be rectified, and also requested our library be included in correspondence, as this has not been happening.
 8. E-mail Audrey Mark explaining that the Saskatchewan Provincial Library does not provide grants on per capita basis. The maximum amount that a library may receive from the Provincial government in any fiscal year is \$18,238.67.
 9. Canadian Library Assoc cheque \$1851.30 representing 2nd and final installment of Young Canada Works Grant.
 10. The Pas Library cheque \$4,862.00 representing shared funding for Cranberry Portage.
 11. E-mail PLS Trevor Surgenor regarding the Future Federation Working Group survey and links.
 12. E-mail Lanna Jennings PLS advising that puppets are being distributed, and advising of a 1 hr traing event. We received 3 puppets ad they are awesome!
 13. Manitoba Library Consortium advising that our library has not signed the partnering between MLCI and the BC Libraries Cooperative to administer consortial licensing opportunities for Mb libraries.
 14. E-mail Lanna Jennings PLS-grant intake info Mb Community Services Council, Grant application and info. Samples include Programing salaries, equipment, smart boards, I-pads, furniture, and child care equipment. Capital Projects (renovations, improvements, building, etc) do not qualify.
 15. E-mail PLS-Hometown Mb grant info. Grants cover up to 1/3 of total eligible costs, to a max of \$5,000.00., and must include 1/3 contribution by local gov’t Includes exterior upgrading, outdoor spaces, and community projects.
 16. E-mail PLS-Community Places Grant. Application deadline Dec 15/15. Can apply for 50% of the first \$15,000.

OLD BUSINESS:

NEW BUSINESS:

FINANCIAL REPORT

MOTION: DIXON/FONTAINE

To approve financial report to Nov 5 2015

CARRIED

Administrator's Report:

1. International Literacy Day Sept 8th-Library served coffee & cookies
2. Rugs were shampooed Sept Accord Cleaning \$808.00
3. Library staff decorated for Culture Days. This was an all-day undertaking, but the building looked great inside and out!
4. Our first Mindful Fun Storytime started Sept 22nd. Jelisa Weigers is the instructor, and has been hired as part of our Wpg Foundation Grant. The salary is \$2,000.00 for 15 weeks. Our program is based on the Mind Up Curriculum, which strives to give children skills to reduce anxiety, through mindfulness, yoga, kindness games and stories. I have completed a list of our Mindful Books. This has taken quite a bit of my time, as it is a new program and involves overseeing/implementing the curriculum.
5. The library held our Human Book Wine & Cheese Night, in conjunction with Culture Days on Sept 25th. We also held a Who's Who Library Archives picture identification Seniors breakfast that morning, and hosted the schools in the afternoon for Puff the Clown. On Sunday we hosted the David Collins Memorial guests for coffee & snacks.
6. The library held our annual Halloween Party-Lego with the Bombers Oct 13th 4:00-6:00, with 41 children attending. We also hosted the Head Start children @ 2:00pm, with 20 children attending.
7. On Oct 8th, the library partnered with Anxiety Disorders, providing community space, and printed off an applicable book list.
8. The library also partnered with Head Start Literacy Program (Kara Plamondon-Speech Pathologist) providing space for a Halloween Party. I read some "spooky" fun books to the children! We also had a Halloween Party with our Mindful Fun children Oct 27th
9. Cindy off banked Oct 2 & 3rd, and medical Oct 28th-(minor surgery). Tara off banked Oct 7th, and vacation 6 days Oct 23-30th. Aimee vacation Oct 30, and Nov 2 & 3rd. Alecia off medical Sept 21 & 22nd.
10. We have been having some problems with rentals in our Rotary Room. People have not been cleaning up after themselves, and one party in particular left the room very messy, and went through our storage in the back closet. This has placed somewhat of a burden on the staff, as we have to take the time out to clean up after them. Some children hauled out the Easter Bunny Costume, and left it on the floor in the hallway!!!!
11. On Nov 2nd, I spent the whole day, taking down all our fall & Halloween decorations, and putting everything away in storage. After Remembrance Day, we will begin decorating for Christmas!!
12. We have been very busy completing inventory of our DVD's, as well as developing a system for filing the DVD's securely behind the counter. We have noticed an alarmingly high incidence of theft. We are only half way through, and have 40 missing or the DVD's have been taken out of cases.

MOTION: HANSON/MACKINNON

To accept Administrator's report as presented

Carried

MOTION: HANSON/MACINNON

To adjourn meeting 1:10 pm

Carried

Signed:

FLIN FLON PUBLIC LIBRARY

Nov 5 2015