



BOARD MEETING: April 4, 2018

PRESENT



**Bill Hanson, Melody Borschewski, Constance McLeese, Val Dixon, Nora Fontaine,
Kathryn Drapak, Karen MacKinnon, Courtney Campbell
Regrets: Bunny Burke**

❖ CHAIRPERSON: BILL HANSON CALLED THE MEETING TO ORDER AT 4:35

MOTION: to accept the agenda as presented.	➡	M Borschewski/K Drapak	➡	CARRIED
MOTION: to accept the minutes from the previous Board meeting.	➡	V Dixon/C McLeese	➡	CARRIED

❖ CORRESPONDENCE:

1. Email: MLTA January 2018 newsletter, FFPL mentioned including a photo
2. CIBC regarding long-term GIC interest
3. Public Utilities Board regarding propane commodities decrease
4. Stittco regarding the end of the rate rider program
5. City of Flin Flon regarding request for fundraiser support (hall donation)
6. Walmart regarding the end of the charge program
7. Letter recommending Don Peake for the Lieutenant Governor’s Award for Historical Preservation & Promotion
8. PLS regarding the MLA conference
9. Cathy Ching, SCRL regarding letters of support for Minister Cox
10. Chad Cooper regarding Fire Inspection Safety Report and required followup work orders
11. Email: UCN Diploma class from Pukatawagan thank you letters for book reading
12. Email: Kara Plamondon, NRHA regarding summer partnership for room use
13. Email: Charles Boulet, City of Flin Flon regarding work to be done to the building
14. Email: Donna Kormilo, MLTA regarding newsletter
15. Email: Betty Kendall, Northern Neighbours Foundation regarding grant approval
16. Email: PLS regarding accessibility grants

❖ OLD BUSINESS:

1. Talk Wordy to Me fundraiser report: The fundraiser raised a total of \$2,118.29 and was a great success for the Library. Discussion followed for ideas for the 2019 fundraiser and will be discussed closer to the next event. The Library is still waiting on the LGA cheque for returned liquor to be re-sent and staff wages/hours will be included in the 2019 fundraiser budget.
2. Building/Archives room condition update: Courtney and Don Peake have finished organizing materials in the Archives Room and are awaiting items to be brought back from City Hall in stages before any more organization can take place. Courtney is working with the city on building repairs/maintenance including the ramp/outside stairs, flooring, lightbulbs, and the items noted in the fire inspection (carbon detectors and furnace room repairs).

❖ NEW BUSINESS:

1. Policy: It was noted that policy changes need to be made to the Flin Flon Public Library Room Rental regarding the damage deposit and a vacation/banked time policy needs to be created for staff. This will be covered at the next meeting.

2. Board membership/meeting time: It was determined that the second Wednesday of the month at 4:30 will be the set time for meetings as it works best for everyone.
3. New hire: Rachel Fosseneuve was hired to the position of Evening Supervisor on March 16, 2018 at the set rate for that position.
4. 2018 Staff Wages: Board discussion determined a 2% wage increase for Courtney Campbell and Tania Georgii for 2018 (commencing the next pay period).
5. 2018 Budget approval

MOTION: To pass the 2018 budget with changes to allow for wages increases for Courtney Campbell (\$1.50) and Tania Georgii (\$.27)

C McLeese/M Borschewski

CARRIED

❖ **FINANCIAL REPORT:**

Administrator presented financial statements to April 4, 2018

MOTION: To accept financial report as presented

C McLeese/N Fontaine

CARRIED

❖ **ADMINISTRATOR'S REPORT:**

1. Courtney Campbell and Don Peake have finished organizing materials in the Archives Room and are awaiting items to be brought back from City Hall in stages before any more organization can take place.
2. Danielle McDonald's last day as Assistant Administrator was January 12, 2018 but she has come back on a casual basis when necessary. Kristy Janvier's last day as Evening Supervisor was February 2, 2018 and casual staff were in to cover her position. Rachel Fosseneuve was hired as Evening Supervisor on March 16, 2018. Rosemeire Cabral do Amjos has been volunteering one day a week.
3. Courtney Campbell has been attending executive and general Chamber of Commerce meetings whenever possible from January to April. Courtney has also been attending the NRHA Hope North meetings and is part of the Robb Nash presentation coming to Flin Flon on April 12, 2018.
4. The Library was featured in The Reminder for Family Literacy Day and for two articles about the Talk Wordy to Me Fundraiser.
5. The Young Canada Works and Canada Summer Jobs grants were applied for and we are awaiting their response before searching for summer students.
6. Tales for Tots Story Time is having great success with the Friday morning story time, averaging over 20 children per session weekly.
7. Family Literacy Day was celebrated at the Library with a special story time in partnership with the Read to Me program. 33 people attended with special guests from the SPCA and Angela Ishaka performing music.
8. The Library was part of the NRHA Bell Let's Talk initiative with a special display on mental health resources.
9. The Talk Wordy To Me: A Library Cabaret fundraiser was held on February 10, 2018. 150 people were present including performers and volunteers. The event raised \$2,118.29 for the Library.
10. UCN Economic Development Diploma Class from Pukatawagan launched their Cree/English children's books at the Library on February 15, 2018 with 38 people attending. They donated copies of the books to the library.
11. The Library updated their L4U software on February 20th which required closing early February 16th and being closed February 20th. The transition was less smooth than anticipated but the staff is working with L4U to remedy issues and have posted signs to alert patrons to any issues.
12. Freedom to Read Week was celebrated February 25-March 3 with a display about banned books.
13. The Mclsaac Kindergarten class came for a school tour on March 1, 2018 with 20 children.
14. The Ruth Betts Grade 1 class came for a school tour on March 7, 2018 with 20 children.
15. Fire Chief Chad Cooper came and did a fire inspection on March 8, 2018.
16. Courtney Campbell attended the Creighton Family Group on March 13th to present about the Library.
17. The Creighton School Grade 1 class came for a school tour on March 21, 2018 with 20 children.
18. The Easter Party for children was held on March 28, 2018 with 35 people attending.
19. The Library was closed January 1, February 19, and March 30 for stat holidays.

MOTION: To adjourn



K McKinnon/N Fontaine



CARRIED: meeting
adjourned at 6:52

Signed: _____

Date: _____