



**MINUTES OF THE
FLIN FLON LIBRARY BOARD OF DIRECTORS
JANUARY 8, 2021 MEETING**

A regular meeting of the Flin Flon Library Board was held January 8, 2021 at 12:15 p.m. via Zoom.

QUORUM

Quorum was declared present based on the attendance of all Board Members:

1. Bill Hanson, Chairperson
2. Becky Hyska, Vice-Chairperson
3. Tim Spencer, Secretary/Treasurer
4. Tim Babock
5. Val Dixon
6. Kathryn Drapak
7. Judy Pettersen
8. Tammy Ballantyne

Staff present:

1. Elizabeth Andres, Library Administrator

PROCEEDINGS

1. Chair Hanson called the meeting to order at 12:32 p.m.
2. Acceptance of the agenda
MOTION: To accept the agenda as presented (Dixon); seconded (Pettersen); passed unanimously
3. Acceptance of the previous meeting minutes
MOTION: To accept the December 18, 2020 meeting minutes as presented (Spencer); seconded (Drapak); passed unanimously
4. Introduction of Guest
Meagan Richards, Municipal Library Consultant, Sport, Culture and Heritage, Government of Manitoba, Public Library Services

CORRESPONDENCE

For informational purposes only, one piece of correspondence was provided to the Board:

1. December 21, 2020 Letters from Kendall & Pandya regarding the 2020 audit.

NEW BUSINESS

1. Andres shared a document created to better track Board Members' roles and terms of service. After discussion it was agreed that to ensure the Board is following the Government of Manitoba's *Public Library Act* regarding the maximum number of seats allowed on a board (seven) that one of the current Board Members would step back and serve as an alternate. Ballantyne volunteered to serve as the alternate. All Board Members also agreed to let their names stand for another term in their current roles.

MOTION: Effective immediately the Flin Flon Library Board will reduce the number of seats from eight to seven plus one alternate with Ballantyne serving as the alternate and all Board Members will serve in their current roles for another term (Dixon): seconded (Pettersen); passed unanimously.

2. As directed at an earlier Board Meeting, Andres presented the proposed revised City of Flin Flon By-Law regarding the operation of the Flin Flon Library Board. The document follows the Government of Manitoba's *Public Library Act* on how a Library Board is to be structured and run. After a brief discussion it was agreed Andres would forward the proposed document to The City of Flin Flon City Council for ratification and final approval.

MOTION: The proposed revised City of Flin Flon By-Law regarding the operation of the Flin Flon Library Board is approved as presented and is to be forwarded to The City of Flin Flon City Council for ratification and final approval (Pettersen); seconded (Dixon); passed unanimously.

ACTION: *Andres to forward the proposed revised City of Flin Flon By-Law regarding the operation of the Flin Flon Library Board to the City of Flin Flon City Council.*

NOTES: There was no report from the Library Administrator as there was limited information to report since the previous meeting. Also, there was no financial report presented as the new financial year was only eight days old.

NEXT BOARD MEETING DATE/TIME

February 2021 for in-person Strategic Planning Meeting (dependent on considerations of COVID-19 Pandemic)

April 2021 for General Board Meeting (TBD at a later date)

ADJOURNMENT

The meeting adjourned at 12:55 pm.

Minutes submitted by Elizabeth Andres, Library Administrator