

**Minutes of the**

**Flin Flon Library Board of Directors**

**February 18, 2022 MEETING Minutes**

**Via Zoom**

A regular meeting of the Flin Flon Library Board was held on February 18, 2022 at 12:00 p.m.

**QUORUM**

Quorum was declared present based on the attendance of the following Board Members:

1. Bill Hanson, Chairperson
2. Tim Spencer, Secretary/Treasurer
3. Kathryn Drapak
4. Val Dixon
5. Judy Pettersen
6. Becky Hyska

Board Members absent:

1. Tim Babcock
2. Melody Borschewski (Alternate)

Staff present:

1. Lisa Slugoski, Library Administrator

**PROCEEDINGS**

1. Chair Hanson called the meeting to order at 12:12 p.m.
2. Acceptance of the agenda

 *MOTION: To accept the agenda as presented (Pettersen); seconded (Dixon); passed unanimously*

1. Acceptance of the previous meeting minutes

 *MOTION: To accept the December 18, 2021 meeting minutes as presented (Spencer); seconded (Hyska); passed unanimously*

**CORRESPONDENCE**

1. Letter dated December 10, 2021 from the Kimberley Foundation (re: Pat Morris Community Matter Grant Application – Conclusion Letter)
2. Letter dated December 10, 2021 from the Pas Regional Library (re: Shared Funding Cheques for the community of Cranberry Portage)
3. Letter dated December 23, 2021 from Kendall & Pandya (re: letter confirming independence, as required by Canadian Auditing Standards)
4. Contract for Audit dated December 23, 2021 from Kendall & Pandya (re: scope and nature of the audit to commence for the 2021 fiscal year)
5. Undated letter from 102.9 CFAR (re: renewal of annual radio promotions including pricing)
6. Letter dated January 17, 2022 from Manitoba Minister of Sport, Culture and Heritage (re: 2022 deadlines for grant application, approved budget and 2021 statistics)
7. Letter insert from Manitoba Hydro (re: Electricity Rate Increases on January 1, 2022)
8. Letter from Women’s Safe Haven & Resource Services Inc. (re: REDress Project)
9. Letter dated February 2, 2022 from Hope North Suicide Prevention Committee Member (re: What Keeps You Well Week, February 20-26)

**OLD BUSINESS**

1. Review of Finalized 2022 Budget
Slugoski presented the finalized 2022 budget. Hanson noted acceptance of the budget into the record was not required at this time.

**NEW BUSINESS**

1. Review of the following Board Seats:

-Chairperson
-Vice-Chairperson
-City of Flin Flon Representative
-Town of Creighton Representative
-Village of Denare Beach Representative
-Member-at-Large
-Member-at-Large (Alternate)

All board seats were held for another term, with the exception of Babcock and Borschewski. Replacement members to be found before our next meeting.

2. Wage Discussion (re: Hiring a permanent Library Clerk)
 After discussion, it was agreed that Slugoski would offer a permanent position to the

 Youth Library Clerk upon the expiration of grant hours for the youth position, at the
 same hours and wage from the grant term.

**REPORTS**

1. Library Administrator’s Report (Slugoski)
Slugoski presented the Administrator’s Report.

**NEXT MEETING(S)**

* April 2022 (Exact date TBD)

**ADJOURNMENT**The meeting adjourned at 1:10 pm.

*Minutes submitted by Lisa Slugoski, Library Administrator*