

FLIN FLON PUBLIC LIBRARY BOARD MEETING
October 7, 1994

Present: Chairman: Edgar Wright
Secretary: Bob Frazer
Library Administrator: Gretta Redahl
Members: Bunny Burke, Murray Smith and Bill Hanson

Motion: By Murray Smith, seconded by Edgar Wright, that the Sept 30 minutes be approved.

Carried

Correspondence:

A letter dated June 27 was received from the Town of Creighton that Heather Strom was resigning from the Library Board for personal reasons.

It was decided that a new member would be appointed to replace her after the Oct. 26 election.

Gretta read a letter from Robert Priest, a poet, songwriter and novelist who is going to perform for schools, grades kindergarten through junior high school on November 18 and 19. The performance will include singing and recitation of poetry. Gretta suggested that the library should provide him with a hotel room for 1 night, 1 meal and library space for his performances.

Motion: By Edgar Wright seconded by Murray Smith that the library pay these costs and provide the library space.

Carried

A letter was received from the Provincial Government giving the Library a grant increase to \$11,935 if the City of Flin Flon matches this increase. Bunny informed us that such an increase could be obtained by having the City pay the Library the \$4000 fee for the Honeywell Contract (heating and cooling) and then the library pay Honeywell.

In a letter dated Aug. 10 Manitoba Community Services has granted the library \$10,000 for computer equipment. However, they have requested a report on the money spent by the Library on computer equipment in 1991.

New Business:

Gretta informed us that we need to have a new janitorial contract. The rate for the expired contract was \$425/month.

It was decided (no motion) that we should put out bids for a new contract. Edgar, Murray and Bill will form a committee to make a decision on the applications received.

Bunny noted that the Library pays \$1000 per annum for Workmen's Compensation and that the new janitor should be place on the list of those covered by Compensation.

Gretta suggested that the library should offer software services to the public with programs such as Word Perfect and Corel Draw. Bunny countered that by doing so the Library would be in direct competition with some local businesses.

Motion: By Edgar Wright seconded by Bob Frazer that we table the discussion of providing software services to the public.

Carried

Gretta informed us that the printer used for making library cards was giving trouble and might have to be replaced.

Motion: By Bob Frazer, seconded by Bill Hanson, that if a new printer was needed, it should be purchased.

Carried

Gretta reported that at the last PLS conference which she

had attended, there was a demonstration of library automation. She pointed out that such automation inevitably results in having to increase the skills of the library staff.

As a result new Job Descriptions are needed for the Library staff.

It was decided (no motion) that Edgar, Bob and Bill form a committee to revise these job descriptions.

Gretta informed us that a library conference will be held in Flin Flon in March 1995. At this meeting the Manitoba P.L.S will present demonstrations of "The Automated Library". She suggested that the Library be closed on the Saturday of the conference so that the staff may participate in the conference. She also proposed that we organize a one hour tour of Flin Flon for the out-of-town delegates.

Motion: By Bill Hanson seconded by Murray Smith that we create a committee to organize a surface tour of Flin Flon at the forthcoming conference.

Carried

It was decided that the board should contact the Creighton Town Council re appointing Edgar Wright as the member from Creighton. We also need a new letter to Mayor Craig for the appointment of Charlie Mott to the board.

Motion: By Bill Hanson seconded by Murray Smith that we nominate Edgar Wright as interim Board Chairman until Dec. 31.

Carried

Gretta expressed the need for a Library policy concerning the rental of the Rotary Room and the Kinsmen Room.

Motion: By Bunny Burke seconded by Bob Frazer that Gretta contact other libraries to find out their policies on Room Rentals.

Carried

Motion: By Bunny Burke seconded by Bob Frazer that we table the discussion of the Christmas staff party which will be held on Dec 4.

Carried

The next meeting will be held on the first Friday of November.

Motion: It was moved by Murray Smith that we adjourn.

Edgar Wright, Chairman

G. R. Frazer, Secretary