

**Flin Flon Public Library
Minutes of Meeting – February 5, 1999**

Present: Frazer, Delgatty, Simpson, Dixon, Trevor, Redahl, Burke.

Regrets: Blaine Veitch

Chair: Bob Frazer called the meeting to order at 12:15 p.m.

MOTION: Trevor/Burke
Agenda be approved as presented.
CARRIED.

MOTION: Trevor/Dixon
Minutes of January 8, 1999 approved as presented.
CARRIED.

Correspondence:

KCC – Request for a work placement in the library from May 1, 1999 – June 11, 1999. Student from business administration program.

KCC (E. Robertson) – letter regarding I-LINK in the Kinsmen Room of the library.

MOTION: Simpson/Dixon
That we offer 100 hours of work experience to a student in the business administration program from May 1 – June 11, 1999.
CARRIED.

MOTION: Dixon/Trevor
That we accept the offer of KCC to set up an I-LINK in the Kinsmen Room of the Flin Flon Public Library.
CARRIED.

Frazer: Requested update on the info pod. Kathy advised the computers are up and running. Wayne Warren has donated an old "Mac" computer for word processing that is not hooked to the info pod.

Some classes are being offered to young moms and their children to learn how to use computers and the Internet.

Policies & Procedures:

Policy – Lost books

Loan period

Discussion on how to proceed with these policies. Staff to make several changes and being back to the board.

Future Meetings:

Five Year Planning Meeting – Thursday, March 11, 1999 at 5:30 P.M.

Staff Salary Review – February 22, 1999 at 4:30 P.M. – Greenstone Boardroom.

Grand Opening – Canada Business Centre
Tuesday, February 23, 1999 – 2:00 – 4:00 p.m.

New Business:

New Equipment – donated

KCC Equipment
CBSC books etc.
HRDC

- Ken Shoemaker – city of Flin Flon to be advised and additional insurance coverage requested.
- Kathy and Phyllis will be going to Winnipeg February 12, 1999 for training on the equipment.

HRDC – Job Bank Kiosk being put into back of library.

Fire alarm may have to be moved.
Beech Electric to be contacted.

Technology – MTS needs assessment.

Tyler Mitchell completed the questionnaire to be sent to Garth Thompson.

Lokken Retail Sales Course – Lokken Association will be renting the Rotary room for February 8, 1999 to April 16, 1999 at \$40.00 per day. They will be running a Retail Course.

Annual Report:

Staff are compiling information for the annual report.

Membership Fee:

Discussion followed on the implementation of a membership fee for non residents.

Financial Statement:

A draft year-end financial statement was presented for information only. A discussion on drop in population and financial effect was discussed.

MOTION: Burke/
Meeting adjourn at 1:10 P.M.
CARRIED

D.P. Frager