

**Flin Flon Public Library  
Library Board Meeting  
Kinsmen Room  
August 02, 2002 @ 11:30 A.M.**

**Present: Frazer, Trevor, Dixon, Burke, Smith, Stadnick**

**Motion: Trevor\ Burke  
Minutes of June 7, 2002 be approved as circulated**

**Carried**

**Correspondence:**

**PLS – Inf on Library**

**Motion: Burke\ Trevor**

**That we send Phyllis and one Trustee to the PLS Conference  
in Brandon, October 7, 8 & 9.**

**Old Business:**

**Job description were completed by each of the staff ,  
Bob Frazer has the information.**

**Motion: Trevor\Dixon**

**That we implement the new wage scale effected July 15, 2002.  
Retro-active pay to be reviewed before paying out.**

**Carried**

**Assistant Administrator Position**

- **Robin Galbraith is very capable fo doing the job. She had previously applied for the position.**

**Motion: Trevor\Smith**

**That we offer Robin Galbraith the position of Library Assistant  
on a 3 months probation at the rate of \$9.03 per hour effective  
August 1, 2002.**

**Carried**

**Financial Statements**

**Squirrel Mail**

**Phyllis updated the board on Squirrel Mail.**

**Proposal – Commercial DSL – minus the squirrel mail  
It was felt Phyllis could deal with this proposal as it is a small cost.**

**Library Stats**

Phyllis presented the stats for July (Saturday). The numbers do not justify being open.

It has been already been advertised as being closed in August.

**Archives Report – Kathleen Delgatty**

The committee requested a meeting with the Board on Friday, August 23<sup>rd</sup>, 2002 at noon.

The board agreed to the meeting.

**Signing Authority:**

New signing forms were completed:

Any 2 of 4 signing officers

Bob Frazer  
Bunny Burke  
Buz Trevor  
Phyllis Stadnick

**New Page**

Phyllis plans to hire a new page.

**New Computer and Printer**

Phyllis will research costs

**Carpet**

Phyllis will get several quotes on a combination of carpet and ceramic tile.

**Gretta's Dinner**

August 15<sup>th</sup>, 7:00 p.m. at Rocky View

Motion: Dixon

Meeting Adjourn