

THE TOWN OF FLIN FLON
PUBLIC LIBRARY
ANNUAL REPORT FOR THE YEAR
1977

JOSIAH
FLINTABBATEY FLONATIN



20th ANNUAL EDITION

Flin Flon Public Library,
58 Main Street,
FLIN FLON, Manitoba.
R8A 1J8

LIBRARY BOARD

Mr. Gunnar Folkestone - Chairman
Mr. Murray Smith - Vice-Chairman
Mrs. K. Urich - Retiring Secretary
Mr. Joe Sattleberger - Member for Creighton
Mrs. Edra Johnson
Mr. Gil Labarre

LIBRARY STAFF

Mrs. Dorothy Bridges - Librarian

PERMMENT PART-TIME HELP

Mrs. Kay Nielsen Mrs. Beryl James
Mrs. Bernice Jones Mrs. Phyllis Stadnyk

STUDENT PART- TIME HELP

1977 & 1978

Miss Jamie Bridges
Miss Lisa Garuk

VOLUNTEERS

Kinettes
Mrs. Lillian Oates

Flinkore Theta Rho
Katimavik Group

MAINTENANCE AND CARE-TAKING

Mrs. Kay Matzer

LIBRARY HOURS

Monday through Friday - 11:00 a.m. to 8:00 p.m.
Saturday - 12:00 a.m. to 6:00 p.m.

GENERAL REPORT - 1977

I will endeavor to keep this report as brief as possible, outlining only the highlights of the past year. This, in itself, will be difficult, because of the enthusiastic team work of the staff, everything we have accomplished, or tried to accomplish, has been a highlight to us.

A world travel file has been set up with information from Embassies throughout the world, thanks to the list we received through Public Library Services. The response was amazing, and we are still receiving fascinating books and literature from places we didn't know existed!

A file cabinet, donated by the Bank of Commerce, was spray-painted green to house this information, and placed in the reading area for the benefit of "arm-chair" travellers.

A vertical file has been set up, with a clipping system in progress to keep it up-to-date.

With the help of two extra workers, provided by a L.I.P. Grant, we were able to up-date our filing system, with over 16,000 books and corresponding cards checked, typed and filed. (One small wish: If we could only have a steady file-clerk, working on our files regularly!)

The Children's book section of 2,801 books, was recatalogued completely, with close to 9,000 cards typed and filed.

Recataloging our biographies has been completed also.

Our book holdings were weeded, with 2,552 books written off. Discarded books were sorted and stored in our storeroom, and are now part of our sales program.

We were fortunate to have several art, ceramic, pottery and quilt displays, from local talent in Flin Flon. Displays from the Metis Friendship Centre, Occupational Centre and the Ukrainian Women's League, gave added interest and pleasure to our patrons.

A trial procedure of closing our non-fiction area to the public to try and eliminate some of our book losses, proved unsuccessful. This necessitated much shifting of books and shelves, but the never-ending search for a plan to cope with "walking books", makes the effort worthwhile.

Our local newspaper, the Daily Reminder, featured an article on this, and hopefully, we will retrieve some of our losses.

491 book reports were written for our weekly column in the Daily Reminder, a service, which we have been told, is much appreciated.

A continuing miscellaneous sale of discarded books, magazines, bundles of newspapers with instructions for making fireplace logs, sewing patterns, and a booklet of Flin Flon points of interest, compiled by Dunny, has netted us \$268 in six months!

50 books are loaned regularly to the Northern Light's Manor, and a senior citizen's and shut-in service was in operation earlier in the year. We hope to continue this in the near future.

Visits from classrooms were successful, with an increase in our children's membership and circulation. Four students from Hapnot High School took part in a work program, consisting of simple Library training--carding and shelving books, shelf-reading, circulation, and operating the copying machine.

Adult up-grading classes are also making good use of our Library facilities.

The Flinkore Theta Rho group of young highschool girls are presently conducting a story-hour session on Saturday afternoons, with over twenty children participating. This same group of girls, through their own efforts of bake sales and bottle pick-ups, donated \$150.00 to the Library for children's books.

Manitoba Library Week was marked with displays by Manitoba authors, special posters, and readings by Susan Musgrave, a young Canadian poet. Coffee and dainties were served by the Kinette volunteers.

Winners of the children's book-mark contest were selected, with hot chocolate and doughnuts served, and book prizes distributed.

Canadian Children's Book Week was noted with special book displays and story-hours. An essay contest on "My Favorite Book", resulted in 31 entries, with the four winning entrants receiving prizes of books from the Canadian Children's Book List.

The Library was appropriately decked for Xmas, with special displays of adult and children's seasonal books. On December 17, coffee and Christmas cookies were served, with carolling in front of the Library by the Pentecostal church choir.

A children's Xmas story-hour was held, with a "Cookie Tree" placed in the children's section.

One of our Library friends, in the true sense of the word, Joan Edwards, and a young friend, gave us a special Christmas Eve carolling. This, with the tokens of appreciation received, contributed to our pleasure in dealing with the public.

Letters of request to our local Service Clubs has resulted in the donation of a new film screen from the Kinsmen Club, and the promise of a new projector and children's films from the Royal Canadian Legion.

Our audio-visual department has been practically nil, but with these donations, we are on our way up!

It was a pleasure to have members from the Katimavik group with us - washing windows, painting, counting cards, washing books, and more recently, compiling shelf-lists, which we hope to have available for the use of our schools and other provincial libraries.

With Manitoba Government Employee Grant assistance, we were able to hire David Walker for basic Library training and membership up-dating. (David is the first male to be hired at the Library, and is proving to be a valuable worker.)

Our sincere thanks to all the town's people who have donated so much to us: floral displays from Ormiston's and Christie's; the many books and magazines; a counter fridge for our kitchen use by Mrs. Audrey Ferg; to the clubs and groups for the time and effort spent in setting up their displays; to the Daily Reminder for the articles and pictures, and our weekly book column; and most of all, for your interest in the Library and the Library Staff.

To all our volunteers, especially Mrs. Lil Oates, our sincere appreciation.

Once again, I would like to express my thanks and deep appreciation to the members of the Library Board for your valuable support and advice, and particularly Mr. Gunnar Folkestone, for all of his help.

To Mrs. K. Uhrich - for years of unselfish devotion to the Library.

To Mrs. Evelyn Duncan, now a resident of Borden - for your quiet humor and understanding.

And - welcome to Mr. Gil Labarre.

To my staff, sincere thanks for the pleasure of knowing you, and working with you; for your efforts which have always exceeded what is expected of you; for sharing the "pie in the sky" ideas and bearing with my errors.

Sincerely,

Mrs. R. Bridges

FLIN FLON PUBLIC LIBRARY
Financial Statement - December 31, 1977

		1976		1977		1977		1978
	Acct.	Actual		Budget		Actual		Budget
	No.	\$		\$		\$		\$
<u>REVENUE:</u>								
City of Flin Flon	112	28,500.00		34,000.00		34,300.00		36,350.00
Town of Creighton	113	2,800.00		2,800.00		2,800.00		2,800.00
Province of Manitoba	114	21,400.00		6,425.00		6,425.00		6,715.00
Creighton Library Board	116	1,000.00		2,000.00		1,000.00		2,000.00
Donations	118	86.00		----		205.07		500.00
Fines From Overdue Books	121	548.00		550.00		682.57		700.00
Copier Revenue	122	1,820.72		1,800.00		2,319.41		2,370.00
Rotary Room Rent	123	855.30		1,000.00		900.00		900.00
Other Rent (Parking)	124	66.90		65.00		72.00		
Sundry Revenue	126	92.40		100.00				
Books Sold	130	626.39				936.49		
TOTAL:		57,855.81		48,740.00		49,640.54		52,335.00
<u>EXPENDITURES:</u>								
Books - Net	130	6,225.35		4,000.00		4,686.70		5,000.00
Magazines & Periodicals	132	550.80		275.00		584.49		600.00
Audit	135	520.00		475.00		475.00		500.00
Bank Charges	136	40.42		40.00		58.25		60.00
Salaries and Wages	137	31,206.62		27,500.00		28,474.83		30,500.00
C.P.P.	138	387.36		325.00		355.88		380.00
Unemployment Insurance	139	658.95		600.00		495.18		550.00
Express & Delivery	140	39.61		30.00		9.10		20.00
Furniture & Fixtures	141	1,560.00		----		----		----
Insurance	142	2,206.50		2,300.00		2,298.00		2,300.00
Janitorial Contract	143	2,470.00		2,820.00		2,770.00		2,955.00
Janitorial Supplies	144	353.58		250.00		286.44		290.00
Maintenance & Reprs:Bldg.	145	2,173.63		600.00		206.42		100.00
" " Copier	146	274.23		250.00		----		----
" " Equipmt.	147	102.35		90.00		152.97		100.00
Membership Fees	148	129.00		150.00		113.00		125.00
Publicity & Promotion	149	165.13		150.00		245.09		250.00
Stationery & Libr.Suppl.	150	1,008.40		835.00		943.43		950.00
Supplies - Copier	151	849.33		700.00		1,106.35		1,000.00
Telephone & Telegraph	152	175.99		150.00		208.68		205.00
Travel & Conference	153	244.35		500.00		281.69		600.00
Power	154	2,395.34		2,750.00		2,181.18		2,500.00
Heat, Acct. 11070	155	2,230.40		2,600.00		1,658.96		1,900.00
" " 11071	156	905.37		1,050.00		951.02		1,100.00
Water	157	172.30		225.00		252.96		250.00
Sundry Expenditures	158	1,837.44		75.00		84.56		100.00
TOTAL:		58,882.45		48,740.00		48,880.18		52,335.00

FLIN FLON PUBLIC LIBRARY

BALANCE SHEET AS AT DECEMBER 31, 1977

GENERAL FUND

ASSETS:

Cash on hand and in Bank.....\$ 7,883.14
Accounts Receivable..... 1,062.51

TOTAL: \$ 8,945.65

LIABILITIES:

Accounts Payable.....\$ 454.06
Due to Special Reserve..... 7,724.39

SURPLUS.....8,178.45
\$ 767.20

TOTAL: \$ 8,945.65

CAPITAL FUND

ASSETS:

Fixed Assets at cost:

Books.....\$ 66,617.72
Films and Records..... 1,529.08
Furniture and Fixtures..... 16,662.08

TOTAL: \$ 84,808.88

LIABILITIES:

Balance December 31, 1976.....\$ 81,058.67

ADD:

Fixed Assets acquired out of General Fund..... 3,750.21

TOTAL \$ 84,808.88

SPECIAL RESERVE FUND (BYLAW #2)

ASSETS:

Cash in Bank.....\$ 527.29
Deposit - Flin Flon Credit Union..... 7,989.45
Due from General Fund..... 7,724.39

TOTAL: \$ 16,241.13

RESERVE:

Balance December 31, 1977.....\$ 15,751.02

ADD:

Interest Income..... 490.11

TOTAL: \$ 16,241.13

STATISTICAL SUMMARY
Circulation

<u>CIRCULATION</u>	<u>1976</u>	<u>1977</u>
Adult & Young Adult Fiction	20,834	22,499
Adult & Young Adult Non-Fiction	12,494	13,658
Junior Fiction	5,065	6,120
Junior Non-Fiction	<u>2,020</u>	<u>2,795</u>
Total Circulation	<u>41,413</u>	<u>44,083</u>

Inter-Library Loans - 45 Books
 Icelandic & Swedish Books - 100
 French Books - 150
 Large Print - 40

<u>1976</u>		<u>Books</u>	<u>Added</u>	<u>Discarded</u>	<u>Lost</u>
Adult & Young Adult	-	12,572	1,100	34	153
Children	-	3,657	413	21	34
Reference (Including Encyclopedias)	-	545			
Total	-	<u>16,774</u>	<u>1,513</u>	<u>55</u>	<u>187</u>

<u>1977</u>					
Adult & Young Adult	-	12,509	853	1,122	235
Children	-	2,801	385	856	97
Reference	-	<u>617</u>	<u>72</u>		
Total	-	<u>15,927</u>	<u>1,310</u>	<u>1,978</u>	<u>332</u>

Reference Includes: Student's Merit Encyclopedias - 15 Vols.
 Compton's Encyclopedias - 26 Vols.
 Time-Life Ency. of Animal Life - 9 Vols.
 Miscellaneous - 22
 Total 72

Non-English Languages

Ukrainian 105 French 56 German 2
 Bound Volumes - - 38 National Geographics (20 Vols. lost)
 Magazines - 63 Newspapers - 10
 Adult Membership - 3,136
 Children's Membership - 1,872

3rd Edition
1977

LIBRARY DUST

Mother to small daughter: "Sh! You must be quiet in the Library".

Small daughter: "Why? Is someone sleeping in here?"

Library patron - regarding sign at Library entrance: "I think you're advertising the wrong thing".

Kay (startled): "Why?"

Patron: "Do you always spell 'Public' without the 'L'?"

"Who brought a banana for lunch three weeks ago???"

Bunny - after a heavy typing assignment, talking to Dot's reflection in the office window, while, unknown to her, Dot is standing behind her!

Beryl - our trouble-shooter and mediator - mopping up a bloody-nosed boy after an altercation in the Children's Dept. - "Next time - duck!"

Plant Talk

Staff - to spider plant with tentacles hanging over the bookcart: "Quit tickling my fancy!"

Re Sword Plant: Staff bending over: "Help! It stabbed me!"

Plant Rebuttal: "How Dry I Am!"

Dot:- After a painful session of balancing books: "I wonder who has the job of balancing the debits and credits in Heaven!"

Phil - helping a "slightly worse-for-wear patron" find his shoes he'd taken off "somewhere" in the Library.

Impulse Control

Tardy closing time patron: "I'll only be a moment!"

Mother of small child, busily pulling cards from our files: "I can't do a thing with her!"

Patron - "Why don't you have this book?" (With over 16,000 books to choose from)

Exaggeration: "I've read every book in this library!"

Comments: Book report on a particularly frank novel - "Wow!"

We have our own "Bunny" in charge of our used 'Playboy' magazine sales!

Staff, after much shifting and lifting - "We're developing muscles in the wrong places!"

After a particularly busy day - Question: "Did the author of "What Makes Sammy Run", work in a Library?"

Library Dust - Cont'd.

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The completely baffled expression on Bunny's face when she sat down to type without realizing that the typing table had been switched with an identical looking one - except it was 6 inches higher.

With tongue in cheek, we considered titling a recent grant application for inventory purposes: "counting Your Blessings".