

THE TOWN OF FLIN FLON  
PUBLIC LIBRARY  
ANNUAL REPORT FOR THE YEAR  
1979

Of all the teachings we receive  
this one is the most important:

Nothing belongs to you  
of what there is,  
  
of what you take,  
you must share.

22nd ANNUAL EDITION

Flin Flon Public Library,  
58 Main Street,  
FLIN FLON, Manitoba.  
R8A 1J8

LIBRARY BOARD

Mr. Gunnar Folkestone	- Retired
Mr. Murray Smith	- Chairman
Mr. G. Labarre	- Secretary
Mrs. D. Bridges	- Treasurer
Mrs. Edra Johnson	
Mrs. K. Uhrich	
Mr. Joe Sattleberger	- Member for Creighton
Mr. N. Ahmad	- City of Flin Flon Representative

LIBRARY STAFF

Mrs. Dorothy Bridges - Librarian

PERMANENT PART-TIME HELP

Mrs. Beryl James	Mrs. Phyllis Stadnyk
Mrs. Norma Kennedy	

STUDENT PART-TIME HELP

Miss Gayle Klewchuk	Miss Arlene Willson
Miss Audrey Allen	Miss Gina Hagan

STORY HOUR ATTENDANTS

Miss Lynn Dinelle	Miss Cindy Davidson
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MAINTENANCE AND CARE-TAKING

Mrs. Kay Matzer

LIBRARY HOURS

Monday through Friday	- 10:00 a.m. to 8:00 p.m.
Saturday	- 12:00 a.m. to 6:00 p.m.

## GENERAL REPORT - 1979

I hope to make this report interesting, because it was an interesting year for the library and staff.

We concentrated more on public relations this year, with a return of many favorable comments and much good-will for the library.

Our "Year of the Child" celebration was high-lighted with a photographic display of Flin Flon area children by Glen Campbell Studios. (We hope to incorporate this as an on-going event, with family pictures on display every month.) A sincere thank you to Glen Campbell and staff!

Flin Flon Nursery schools were invited to bring their small charges for an afternoon at the library, with children's cartoons brought in from Brandon University, and ice-cream and cookies served. Note of interest: with an attendance of close to one hundred, not one mitt, scarf, or boot was mislaid!

Presentation of prizes for the "Year of the Child" poster and essay contest took place at a "Dress-Up" party. Children's cartoons, and a special "story-telling" session by Joan Edwards, was enjoyed by children and staff alike.

One problem - it was almost too successful, with over twice the number of children attending than was expected! We moved a little faster, cut the cake a little smaller, and hopefully, no one was disappointed!

A book display for children and parents, appropriate posters, and giveaways of book-marks, balloons, and coloring sheets completed the program.

Our visiting author for Manitoba Library Event was Nan Shipley - a warm, friendly person, who has written many books about the North. M.C.'d by Val Hedman, in the relaxed atmosphere of the reading-room, and Miss Shipley herself, made this an interesting and enjoyable evening for the 35 ladies in attendance.

Further to the Manitoba Library Event program, an afternoon for Senior Citizens was sponsored, with a successful sale of their handicraft and art work. Newspapers dating back to the war years, and a display of favorite books was placed in the reading room. Coffee and dainties were served, with one dear little lady asking what the charge was!

A display of Manitoba paintings by the Winnipeg Art Gallery, in co-operation with the Flin Flon Arts Council created a lively interest!

We consider ourselves fortunate to have an on-going sale display of Indian hand-craft and art work by Angelique Merasty, whose birch bark "bite" pictures are becoming widely known.

A Manitoba author display, give-away book-marks, library buttons - "Smile - You Have a Library" - Dewey Decimal cartoons, and colorful posters added to the event.

A "Christmas Gift" new book sale proved again to be popular with close to \$2,300.00 worth of books sold over a five week period.

Borrowing Anna-Grace Diehl's idea, Boissevain Library, we held a one day, pre-Christmas handicraft sale, with \$1,475.00 worth of items sold.

It had a two-fold effect - valuable good-will for the library, and awareness of the beautiful hand-craft and art work in our community.

We have had many requests for a repeat, and from this first attempt we have gained valuable information in making the next one even bigger and better!



An open-house carol afternoon put us all in the Xmas spirit, with Kay Uhrich, Joan Edwards, Kay Matzer, and our student-help, Gina, singing the old favorites, and two young men from the Flin Flon First Baptist Church, with guitar accompaniment, bringing us the new. Beautifully done! This is what Christmas is all about! Home-made doughnuts (thanks to Norma) and coffee, added the finishing touch.

Hosted by the Library Board members, a seasonal staff dinner at the Flin Flon Hotel, was highly enjoyed, with the unanimous comment, "Let's do it again!"

A tree-decorating party was enjoyed by the staff, with a brightly lit tree at the entrance, and a cookie-tree for the children, with cookies donated by Miss Ettinger's home-ec class from McIsaac Junior High, and our good-hearted Norma.

The library's Christmas gift to our patrons - an amnesty week for all over-due books!

Combined with the fun part, of necessity, there was hard work. Early in the year, new shelving was set up, with much groaning and shifting of books and shelves.

Then we took to the ladders, ("going up in the world" was one comment heard!), to install new ceiling tiles (a great improvement).

Phyllis, our painter, manned the paint-brush for some needed touch-ups.

New planters were ordered, with suitable plants purchased and installed by Doug Ormiston, one of our local florists. The staff undertook the re-potting of our heritage rubber tree, (it is a Tree, not a plant!) with much comment and some assistance from reading-room patrons.

(A week later, a follow-up call from a gentleman present at the operation, enquiring if our tree had died! We were happy to assure him that it was standing up and taking nourishment - doing just fine!)

During the summer months, all the books in the library were washed, repaired, etc., with books in the children's area color-coded for easier selection.

an inventory was undertaken to determine the number of books missing, which totalled 337 for a two year period.

A round total of 1,161 books was placed in circulation during the year, after due process of accessioning, cataloguing, typing and filing approximately 4,000 cards.

Further to public relations, Bunny, my retired (?) assistant and I have submitted an entry in the John Cotton Dana Library Public Relations contest in New York. (We can dream!)

Saturday story-hours were divided into two age groups this year; one hour for pre-schoolers, and an hour for the elementary-age group.

The programs were delightfully and capably arranged by two high-school students, Lynn Dinelle and Cindy Davidson, with a regular attendance of thirty-five children.

660 Book reports were written during the year for our column in the Daily Reminder press.

Our continuous miscellaneous sale of book-bags, discard books, magazines, fire-logs from old newspapers, patterns, (anything within the law!) netted us a small profit of \$100.00.

Other credits from projector and film rentals, typing, totalled \$225.00.

Through a memorial fund, a northern landscape scene painted by Joan Edwards, was hung in the library in memory of Mrs. Edna Doran, a dear library friend.

The library lost a staunch and valuable supporter with the retirement of Mr. Gunnar Folkestone after 20 years of service with the library board. He will be missed for his quiet humor, his business and finance ability, and his strong drive to accomplish.

For the knowledge and never-failing support which he gave me - thank you, Mr. Folkestone.

To the chairman and members of the library board, your help and understanding is greatly appreciated.

To the staff of the Daily Reminder, and C.F.A.R. radio station, thank you for the excellent coverage in all our events.

Sincere thanks for all donations, books, plants, etc., and all the courtesies extended to us.

Finally, to my staff - thank you sincerely for all your help and consideration. One promise to you - in the library you will never be bored! Keep smiling!!

Sincerely,

# STATISTICAL SUMMARY

## Circulation

<u>CIRCULATION</u>	<u>1978</u>	<u>1979</u>
Adult & Young Adult Fiction	23,346	23,201
Adult & Young Adult Non-Fiction	14,027	14,292
Junior Fiction	6,215	5,890
Junior Non-Fiction	<u>2,895</u>	<u>3,001</u>
Total Circulation	<u>46,483</u>	<u>45,402</u>

Inter-Library Loans	-	45	96
Talking Books			6
Films (Brandon University)			93

<u>1978</u>	<u>Books</u>	<u>Added</u>	<u>Discarded</u>	<u>Lost</u>
Adult & Young Adult	13,779	1,270		
Children	3,176	375		
Reference	697	80		
Large Print	95			

<u>1979</u>				
Adult & Young Adult	14,679	900	536	90
Children	3,576	400	362	117
Reference	822	125		203

### Non-English Languages

Ukranian 105      French 58      German 2

Bound Volumes - 38 National Geographice

Magazines - 40      Newspapers - 12

<u>MEMBERSHIP</u>	<u>1978</u>	<u>1979</u>
Adult	3,193	3,494
Children	1,193	2,198
Out of Town	<u>187</u>	<u>308</u>
Total Membership	4,573	6,000



FLIN FLON PUBLIC LIBRARY  
Financial Statement - December 31, 1979

	Acct. No.	1978 Actual Budget \$	1979 Budget \$	1979 Actual Budget \$	1980 Budget \$
<b>REVENUE:</b>					
City of Flin Flon	112	38,350.00	38,350.00	38,350.00	38,350.00
Town of Creighton	113	2,800.00	2,800.00	2,800.00	2,800.00
Province of Manitoba	114	21,400.00	21,400.00	21,400.00	21,400.00
Creighton Library Board	116	2,000.00	2,000.00	2,000.00	2,000.00
Donations	118	1,340.00			
Fines From Overdue Books	121	905.05	900.00	859.75	900.00
Copier Revenue	122	2,428.84	2,400.00	2,446.74	2,400.00
Rotary Room Rent	123	714.00	900.00	865.00	900.00
Other Rent (Parking, Proj.)	124	100.00	100.00	162.05	25.00
Sundry Revenue	126	19.58	50.00	63.05	175.00
Books Sold	130	1,216.17		583.52	
Book Sale	130A			2,275.37	3,925.00
<b>TOTAL REVENUE</b>		<b>71,273.64</b>	<b>68,900.00</b>	<b>71,805.48</b>	<b>72,875.00</b>
<b>EXPENDITURES:</b>					
Books Purchased	130	9,681.92	8,000.00	7,840.38	7,000.00
Book Sale Purchase	130A			2,406.26	3,500.00
Films	131		200.00		
Magazines & Periodicals	132	665.22	650.00	778.83	800.00
Audit	135	500.00	525.00	500.00	525.00
Bank Charges	136	32.19	40.00	83.74	75.00
Salaries & Wages	137	29,601.21	35,500.00	33,720.60	39,050.00
C.P.P.	138	367.28	525.00	430.57	550.00
Unemployment Insurance	139	551.60	715.00	629.12	750.00
Express & Delivery	140	120.20	100.00	133.79	150.00
Furniture & fixtures	141	11,952.57	3,000.00	2,150.50	500.00
Insurance	142	2,344.00	2,400.00	2,034.00	2,200.00
Janitorial Contract	143	2,970.00	3,150.00	3,150.00	3,420.00
Janitorial Supplies	144	255.15	280.00	259.58	300.00
Maintenance & Repairs-Bldg.	145	1,068.27	3,315.00	2,328.53	2,000.00
" " " -Copr.	146	70.00	100.00	84.00	100.00
" " " -Equip.	147	397.61	250.00	72.08	150.00
Membership Fees	148	127.00	100.00	65.00	75.00
Publicity & Promotion	149	251.68	250.00	601.61	600.00
Stationary & Library Supp.	150	1,083.59	1,000.00	1,477.76	1,500.00
Supplies - Copier	151	1,615.57	1,200.00	742.89	1,200.00
Telephone & Telegraph	152	295.10	300.00	423.72	400.00
Travel & Conference	153	525.94	600.00	279.22	600.00
Power	154	2,093.75	2,200.00	2,487.53	2,300.00
Heat - Acct. 11070	155	2,005.28	2,100.00	2,031.62	2,500.00
Heat - Acct. 11071	156	1,283.43	2,000.00	1,096.37	1,600.00
Water	157	356.10	250.00	427.21	250.00
Sundry Expenditures	158	117.06	150.00	839.74	700.00
<b>Total Expenditure</b>		<b>70,331.72</b>	<b>68,900.00</b>	<b>67,074.65</b>	<b>72,875.00</b>

NET REVENUE (EXPENDITURE) FOR THE YEAR AND SURPLUS (DEFICIT)

AT END OF THE YEAR...Surplus...\$4,730.83.....

FLIN FLON PUBLIC LIBRARY  
BALANCE SHEET AS AT DECEMBER 31, 1979

GENERAL FUND

<u>ASSETS:</u>	<u>1978</u>		<u>1979</u>
Cash on hand and in Bank.....	23,099.98		18,447.34
Accounts Receivable.....	258.19		510.59
TOTAL.....\$	23,358.17	\$	18,957.93
<u>LIABILITIES:</u>			
Accounts Payable.....	13,452.78		4,321.65
Due to Special Reserve Fund.....	8,220.57		9,905.45
<u>SURPLUS (DEFICIT).....</u>	<u>1,684.82</u>		<u>4,730.83</u>
TOTAL.....\$	<u>23,358.17</u>	\$	<u>18,957.93</u>

CAPITAL FUND

<u>ASSETS: - as cost</u>			
Books.....	67,550.04		75,390.42
Films - Disposal by write-off.....			
Furniture & Equipment.....	27,871.75		30,022.25
TOTAL.....\$	95,421.79	\$	105,412.67
<u>INVESTMENT IN CAPITAL ASSETS:</u>			
Balance at beginning of the year.....	77,275.45		95,421.79
Add:			
Book Purchases.....	9,681.92		8,423.90
Equipment Purchases.....	11,209.67		2,150.50
	\$ 98,167.04		105,996.19
Deduct:			
Book Disposals.....	1,216.17		583.52
Film Disposals.....	1,529.08		
	\$ 95,421.79	\$	105,412.67

SPECIAL RESERVE FUND (BYLAW #2)

<u>ASSETS:</u>			
Cash in Bank.....	562.04		617.39
Deposit - Flin Flon Credit Union.....	8,424.80		9,058.05
Due from General Fund.....	8,220.57		9,905.39
TOTAL.....\$	17,207.41	\$	19,580.03
<u>RESERVE:</u>			
Balance at beginning of the year.....	16,241.13		17,207.41
Add:			
Interest Income.....	470.10		688.60
	16,711.23		17,896.01
Add 1978 Surplus in General Fund.....	496.18		1,684.82
TOTAL.....\$	<u>17,207.41</u>		<u>19,580.03</u>



Humor

After a "serious" discussion on Dracula by two staff members in the office, Phil's unexpected call from the kitchen - "Lunch-time! Does anyone care for a bite?"

Heard in the Lunchroom:

Staff member, relating an important session with her family of two young daughters regarding sex instruction.

Older little girl, with puzzled look on her face - "You mean that you and Dad did that twice?" End of discussion!

The Impossible Dream - that everyone will bring their books back on time!!

Everyone is only human: Exception to this rule - "This library has nothing to offer!", with over thirty thousand books, magazines, newspapers, etc., to choose from!

Dot's Antidote:

"I think I'll go home and talk to my dog!"

Food for Thought: Children read for pleasure.

Frustration: Books with "do-it-yourself" endings.

Poorly bound books that fall apart after the first reading.

Abused books, with sections torn out or obscene graffiti scribbled in.

Things That Brighten Our Day

Regular patrons, reading, chatting, or dozing in the reading room.

Mothers reading favorite stories to little ones in the children's area.

Comments like this: Your library is such a friendly, relaxed place to come.

Qualifications for rural library staff:

Plumbing Skills: "B.J. knows all about this!"

Carpentering: How to hammer a nail without cracking the wall!

Decorating: Wielding a paint-roller, and keeping yourself a neutral color!

Social Skills: How to deal with inebriated patrons and remain calm, cool, and not collected!

Magician: How to find a book when you don't know the title, author or publisher!

Electrician: Knowing which switch to pull; re: when the sump-pump alarm sounds off in the wee hours of the morning!

Feminist:       How to remain graceful and lady-like at the top of  
                  a ladder!

DockWorker:     "Tote those books - shift that bale!", etc!

Horticulturist: Repotting our rubber tree: small voice buried in the  
                  foliage - "Get that tree off my back!"

Humorist:       The most important skill of all - knowing how to laugh  
                  at every situation!!